



Inviting a second parent or guardian

A step-by-step guide for parents and guardians. Send the other parent a WhatsApp link so they get the team messages too, and can answer availability for your child. It takes about a minute, and they do not need to download the app.

What you'll need

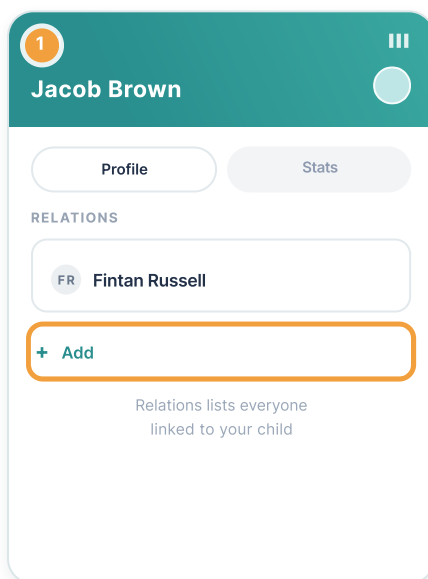
- Your **Teamo login** - on the app, or at teamo.chat in a browser.
- The other parent's **mobile number**, or WhatsApp open on your phone.
- To be **linked to the child** already, so they show on your profile.
- Their **permission** to add them to your club.

Time needed: about one minute · **How often:** once per child, per other parent

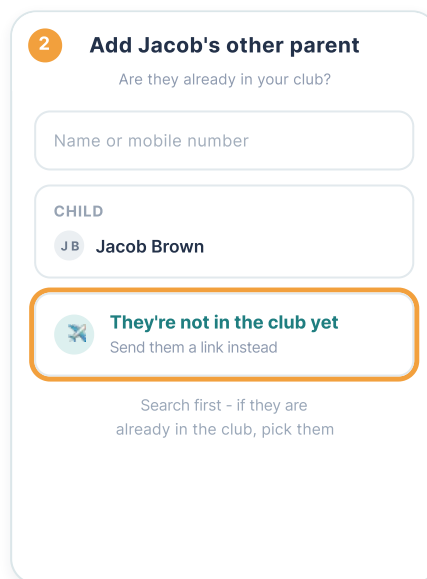
They do not need the app. The person you invite taps the link, confirms their mobile number, and they are on the team. They can install the Teamo app later if they want to, but nothing stops working if they don't.

Where to find it

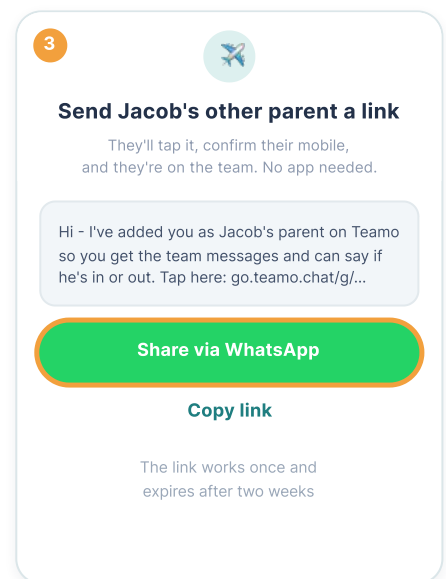
Profile icon › Your child › Relations › Add › Send them a link



On your child's profile, find Relations and tap Add



Search by name or mobile, or tap They're not in the club yet



Tap Share via WhatsApp, or Copy link to send another way

Illustrations of the screens you'll see - your club's colours and wording may differ slightly.

Not a WhatsApp household? Tap **Copy link** instead and paste it into a text message, an email, or any other messaging app. It is the same link either way.

Step by step

- 1 **Open your child's profile**
Log in to Teamo on the app or at teamo.chat, tap your **profile icon** in the top corner, then choose your child.
- 2 **Find Relations and tap Add**
Scroll down the **Profile** tab to the **Relations** section. This lists everyone already linked to your child. Tap **+ Add** underneath.
- 3 **Check whether they are already in the club**
Teamo asks **Are they already in the club?** Type the other parent's name or mobile number in the search box first. If they appear in the results, choose them and tap **Save**. They are linked straight away and there is no link to send.
- 4 **If they are not in the club yet, choose to send a link**
Tap **They're not in the club yet**, described as **Send them a link instead**.
- 5 **Check the message Teamo has written**
Teamo prepares a short message with your child's name and the invite link. Read it over before you send it. You can edit the wording once it is in WhatsApp, but leave the link itself exactly as it is.
- 6 **Tap Share via WhatsApp**
WhatsApp opens with the message ready. Pick the other parent from your contacts and send it. If you would rather use a text message or email, tap **Copy link** and paste it wherever you like.
- 7 **They tap the link and confirm their mobile**
The other parent taps the link, confirms their mobile number, and they are on the team. They do not need to download the app or create a password first.
- 8 **Check they have appeared**
Once they have accepted, they show in the **Relations** section of your child's profile alongside you.

The link is single use and time limited. It works once and expires roughly two weeks after you create it. If it is not used in time, or someone has already used it, just go back through the steps and send a fresh one.

What happens next

- They receive **team messages and club announcements** for your child, the same as you do.
- They can **answer availability**, saying whether your child is in or out for training and matches.
- They see your child's **fixtures and events**, so you are not the only one keeping track of the calendar.
- You stay linked too. Adding a second parent **does not remove or replace you**.

If something does not look right

- **The link has expired or already been used.** Repeat the steps to generate a new one. Each link is single use, so send a fresh link rather than forwarding an old one.
- **They are already in the club.** Search their name or mobile number in step 3 and pick them from the results instead. That links them immediately, with no invite to send.
- **You do not see the Add option under Relations.** Make sure you are on your child's profile rather than your own, and that your app is up to date. If it is still missing, your club may not have this turned on yet.
- **They tapped the link but nothing happened.** Ask them to open it on the phone whose mobile number they will confirm with, and to check they are not blocking the page in a private browsing window.
- **You invited the wrong person.** Contact your club or our support team. Do not forward the link on to someone else, because it is tied to your child.

A note on privacy

Only send the link to someone who should have access to your child's information. Whoever accepts it will be able to see your child's team messages, events and availability. The link is single use and expires, but treat it like a key: send it directly to the person it is meant for, rather than posting it in a group chat.