

## WILMSLOW PHOENIX SPORTS CLUB ANNUAL GENERAL MEETING

23rd May 2022, 7.39 pm in the Clubhouse  
Minutes taken by Penny Sparrow

### MINUTES



WILMSLOW  
PHOENIX  
SPORTS CLUB

Present: Penny Sparrow (WHC), Louise Broome (WHC), Sarah Brickhill (WHC), Jim Garside (WHC), Toby Broome (WHC), Rachael Yarwood (WHC), Steve Kinsella (WHC), Jan Perrin (WLC), Paul Boon (WHC), David Clark (SRC) Chris Hunter (WLC), Rachel Chapman (WLC), Stuart Chapman (WLC), Frazer Hunter (WLC), Graham Teal (WLC), Alan Murdoch (WHC), Noelle Hankinson (WHC), Dave Kendrick (LCC), Matt Clarke (LCC), Les Rayner (WHC), Kate Russell (WLC), Megan Graves (WLC), Alys Johns (WLC), Clive Westbrook (WHC), Clive Perrin (WLC)

1 Apologies for absence:

Freya James (WHC) Sue Wright (WHC) Tony Collier (SRC) Steve Vose (LCC) Lauren Killilea (WHC) Rob Hunter (WLC)

2 Approval of last year's (May 2023) minutes, matters arising.

Proposed: CH. SK Seconded. Approved. No matters arising.

3 Chairman's report (SC)

Only place to start is with the flood. Lost the club on 8<sup>th</sup> July and it was a huge headache for everything. Massive thank you to everyone involved from all sections. Special thank you PS for dealing with insurers and loss adjusters – we wouldn't have got half of the money we did without her input. Thank you to Wilmslow Albion for allowing us to use their facilities. Bad year of rain which has affected the grass pitches – LAX only managed 3 games this season. Erik Garner has had to use the Astro and cricket are late starting.

Priority need to be focussed on the state of the pitches.

WHC – congratulations to L1 on promotion and to L2s for finishing so high in the league too. Lots of Juniors coming through too.

WLC – ladies have made good progression through the season. Men's 1s have had new players and coach and looking to get to Prem 1 Men's A's got promotion they also won a cup. More juniors joining too.

SRC are going from strength to strength, and their use of the club they have been a great asset.

Euros are coming and bookings are going up.

SC is stepping down after several years and this club has so much potential. Huge thank you to everyone who puts the time in and to the committees over the years. Everyone needs to continue to work together. Since SC started, he's dealt with Covid and the flood. Huge

thank you to CH for all her support and advice. Wishing the club every success and he'll be still around but not as Chairman.

CH proposed a vote of thanks, endorsed unanimously.

#### 4 Treasurer's report (TC)

PS explained that TC had sent the annual accounts, but not a budget, late today.

TC notes to accompany attachments:

P&L Year to 30.04.24

Opening stock is an estimate provided by Rachel

Gross Profit % comes out at 40% but that takes no account of wastage/pump cleaning etc

Employers NIC wouldn't normally be a minus but no one had claimed the previous tax years employers NIC allowance so I claimed it and it saved c. £150

Overall surplus for the year was £32,730 but that would have been a loss of £8,183 had it not been for an insurance claim surplus of £40,913

The accounts may be incorrect if people haven't claimed expenses or told me about expenditure in the year

Balance Sheet as at 30.04.24

Closing stock is as counted and valued at cost incl VAT by Rachel.

Accounts receivable of £4,200 relates to Lindow Cricket's contribution for 2024/25 paid in advance of the year end.

Cash Control is a float of £350 and the balance is takings for April banked in early May

Prepayments are expenses paid in advance mainly insurance of £2602.

The rest is feminine hygiene bins, TV Licence, CEC Rent and water rates

Accounts payable are as per attached

Accruals are expenses for the year not invoiced until after the year end but mainly MUGA monies transferred to WSPC and not yet spent of £840.

Profit and Loss for April 2024

Included for completeness and to show the bar GP% of 47% before wastage/pump cleaning

Bar GP = £2270 and bar wages = £1389

P&L to 30.04.24 re possible VAT registration

This has been mentioned a number of times so I've prepared some workings on the attached spreadsheet which shows the VAT that we would lose from bar takings but recover from purchases and other expenses. In principle there would be a saving if we registered and all the VAT input tax is recoverable but some input tax would relate to exempt activities and therefore may not be recoverable. If VAT registration is opted for it would be a voluntary registration as the VAT registration thresholds are exceeded yet. There would of course be a cost of registering for VAT and doing VAT returns that would eat into any savings and of course registration would leave the club vulnerable to VAT inspection.

PS said there was an issue with TC and council liaison and proposed a person be appointed to have direct line of communication with the finance officer.

With no budget to consider, SC proposed an EGM to be held within 30 days of this meeting, and there was unanimous support for this. PS proposed an interim proposal to assume the budgets would remain as they were last year give or take 5% until they could be confirmed at the EGM. SC proposed this action and all agreed.

5 House secretary's report (SK)

The only work SK can take credit for is basic maintenance and caretaking.

6 Bar secretary's report (RC)

Nick Kehoe competition was a good take for the bar, after 4 months of no takings due to flood. Need more socials in diary from sections to get the bar generating the sort of revenue we want it to.

The headline percentage profit on the bar is 57%. PS pointed out that the £26k bald profit is eaten into by £11k staff salaries. SC was hopeful of a better year next year.

7 Ground Secretary's report (GT)

New landscaper 'Landscape' doing 1 cut per week, and is also slitting and spiking. Costs likely going up as a result of the changes in schedule. We have a good relationship with the new contractor.

£28k drainage quotation for improving the pitch drainage.

Getting rid of red mower. Aspiration is to get our own mower to mow all the grass areas.

John Deere mower is still out of commission.

Likely to be a big increase in ground costs.

PS: the new car park drain is a splendid addition to the safety of the clubhouse.

CP: Padel courts were mentioned briefly – what are they? GT: We have been looking at installing a couple of these courts which are very popular.

8 Development committee's report (AM)

Driveway – improvements took place in January and got rid of most the potholes.

2<sup>nd</sup> Astro - planning has come through, one pre-condition to be signed off. The second Astro construction be done under lease, and the sub-lease can be extended to incorporate the second pitch. Funding prospectus being prepared. Need to make a technical start on site to preserve planning permission. Will involve a 60 place car park and AM is hoping to do half of this imminently and hopes this work will be enough to keep planning consent live.

MUGA has progressed slightly. SC- carpet needs pinning and stretching but it's too wet at present to pull. Extra poles need to go in and put the netting up.

Padel – there has been an approach to put 3 courts on the land, many hurdles including CEC planning, agreement to vary lease and change of usage which may take time...

GT: presumably we are not going to refurbish the road before the works are done. AM confirmed there would be at most a base layer laid.

9 Election of officers SC handed over the meeting to the President.

President- Steve Kinsella- PS proposed, AM seconded.

Chairman – Paul Boon- PS proposed CH seconded.

PB took the Chair for the remainder of the meeting.

Vice chair – Chris Hunter- SK proposed CP seconded.

Treasurer – Tony Collier does not want to come to meetings and does not wish to be treasurer. GT volunteered to fill the post temporarily until EGM and be a conduit for all invoices and queries to TC, seconded RC. It was agreed that the permanent appointment of a treasurer would take place at the EGM.

Secretary – Alys Johns volunteered RC seconded .

Bar – Rachel Chapman proposed by CH SB seconded

Ground – Graham Teal SC proposed RC seconded .

House – Stuart Chapman proposed by SK CH seconded.

Development – Alan Murdoch PS proposed SC seconded

Bookings – it was agreed to merge bookings and bar. SK proposed a vote of thanks to Jan Perrin for the years that she has done the clubhouse bookings.

Welfare Officer: Danni Heap was proposed by PS as she has taken over as WHC welfare from Jenny Middleton Egan. WPSC Welfare officer is usually the WHC Welfare officer.

Discipline Officer: Michael McLaughlin was appointed again.

Membership secretary: CH will take this role on and merge it into the bar system.

All the above appointments were endorsed unanimously by the meeting.

10 TB, SC, CH, RC and PS are currently signatories for 2023/24

Paul Boon Chris Hunter Rachel Chapman, Tony Collier and/or the new treasurer, Alys Johns will be the signatories for 2024/25

SK and CP are the trustees of the club.

11 Any Other Urgent Business

SC- Thank you to everyone I've worked with and will support PB 100% .

JP – DS owed £550 (paid) to sort out the tractor- PB committed to sort.

JP- Disabled toilet – need to lift the handles to make it safe touse.

SK- PS did a great job negotiating the insurance, organised the working parties, great teamwork. Galvanised the tremendous amount of work. SK presented her with a

commemorative bench to go in the Astro cage, he also thanked SC for a tremendous amount of work done. The meeting gave both PS and SC a round of applause.  
CP- there is no disabled parking at the front of the clubhouse. PB committed to sort this.

The Chairman thanked everyone for their attendance.

Meeting closed at 20.51

EGM date: within 30 days probably w/c 17<sup>th</sup> June – 23<sup>rd</sup> June.  
Next committee meeting 24<sup>th</sup> June.