

# WHC COMMITTEE MINUTES    8<sup>th</sup> December 2025    19.30 Clubhouse

TYPE OF MEETING	Monthly committee meeting
CHAIR	Becca Healey
MINUTE TAKER	Jim Garside
ATTENDEES	<i>In person:</i> Jim Garside, Hilary Markwick, Louise Broome, Penny Sparrow, Sophie Pearson, Matt Bonner. <i>Remote:</i> Becca Healey, Caz Farrell, Megan Pugh
APOLOGIES	David Middleton-Egan, Sarah Brickhill, Kieran Jones, Alan Murdoch, Sue Wright, Sharon Holford, Matt Parris-Jarman, Steve Martin

## MINUTES

MINUTES		
DISCUSSION		
<b>Minutes of last meeting:</b> <ul style="list-style-type: none"><li>Minutes of the last meeting were approved.</li></ul>		
ACTION ITEMS	RESPONSIBLE	DEADLINE

## CHRISTMAS PARTY PLANS (BH)

CHRISTMAS PARTY PLANS (BH)			
DISCUSSION			
<ul style="list-style-type: none"><li>Final numbers needed by Wednesday 10th. SP will send reminder on socials.</li><li>SP is helping prepare the tables with decorations as BH will only arrive later.</li><li>PS has raffle tickets – will bring. Will need people to sell tickets on the night.</li><li>Raffle tickets are available on Teamo and <a href="#">on the club shop</a>.</li></ul>			
ACTION ITEMS		RESPONSIBLE	DEADLINE

## FUTURE SOCIALS (BH/SP)

DISCUSSION		
<ul style="list-style-type: none"><li>• Dinner dance survey – 26 responses.</li><li>• 43% requested to go back to the Pinewood and for traditional end of season dinner</li><li>• Most popular date – 31% for Sat 18<sup>th</sup> April. Date has been added to Teamo.</li><li>• Phoenix asked all sports to run sessions in January and February.</li><li>• PS offered to run a quiz. 24<sup>th</sup> January – gratefully accepted. Date has been added to Teamo.</li><li>• Aim for social drinks for last match day of the season 28<sup>th</sup> March. Has been added to Teamo.</li></ul>		
	RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"><li>• Contact Pinewood to make Dinner Dance booking</li></ul>	CF	15 <sup>th</sup> Dec

## FINANCES VS BUDGET (HM)

FINANCES VS BUDGET (HM)	
DISCUSSION	<ul style="list-style-type: none"><li>• HM presented a summary of finances to end November (see Appendix 1)</li><li>• Affiliation: other clubs have claimed reductions based on actual member numbers.</li><li>• Membership: behind by £3,500, still a few more junior payments to come but gap will remain</li><li>• Match fees: may be down vs budget by year end. Missing payments need chasing.</li><li>• Astro bookings: could have slightly lower costs based on half way point.</li><li>• Junior coaching: on target.</li><li>• Teas: seems low for the mid-point, will check. Need to keep wastage to a minimum.</li><li>• Sponsorship: ~£1000 low for the year. Crow Hockey have missing payments.</li><li>• HM will prepare a forecast to the year end and circulate.</li></ul>

<ul style="list-style-type: none"> <li>• New bibs request from MP. Megan will purchase 3 sets of bibs.</li> <li>• First Aid: Caz will review first aid kits. L5s done. Need to have a laminated list of instructions in each bag. PS will create list for MP to laminate for 8 bags.</li> </ul>		
ACTION ITEMS	RESPONSIBLE	DEADLINE
• Review membership numbers for EH affiliation	JG	19 <sup>th</sup> Dec
• Review new sponsorship proposal for local businesses	JG/BH	7 <sup>th</sup> Jan
• Prepare forecast to the year end	HM	19 <sup>th</sup> Dec
• Chase Crow Hockey again for missing payments	JG	13 <sup>th</sup> Dec
• Purchase new training bibs	MP	13 <sup>th</sup> Dec

#### LADIES CLUB CAPTAIN (BH)

DISCUSSION	<ul style="list-style-type: none"> <li>• Since Emma has stepped down, a request for volunteers has gone out on email. Some conversations since with candidates but no-one currently willing to step in.</li> <li>• Meanwhile, captains and coaches seem to be working well together. Any escalations should come to BH who won't be involved in selection.</li> <li>• Have little choice but leave the arrangements as-is for now. Need to continue looking for candidates in time for next season.</li> <li>• With no Ladies Captain, team captains are welcome to send a representative to attend committee meetings.</li> <li>• Need to communicate how we will operate in the absence of a ladies captain.</li> </ul>	
ACTION ITEMS	RESPONSIBLE	DEADLINE
• Communication: to say how captains and coaches operate – roles & responsibilities. Representatives encouraged and welcome. BH as the escalation only.	BH	3 <sup>rd</sup> Jan

#### MISCONDUCT COMPLIANCE PROCESS (CF)

DISCUSSION	<ul style="list-style-type: none"> <li>• EH have introduced the concept of a <u>Misconduct Offence</u> this season – allowing people to report misconduct during and after a match. One of our players was reported to EH.</li> <li>• Suspect EH have made an example of our player as the sanction seems quite harsh.</li> <li>• Our player wasn't spoken to, nor were the umpires. EH made their own decision - a 30 day suspension on the strength of video evidence alone – as if a red card had been given. Player has now been given a 75 day ban, with 15 days suspended. EH did not convene the panel until after the minimum had expired. EH consider there was intent to harm.</li> <li>• Need to remind players of the Misconduct Offence concept and that their conduct is considered part of the game within 30 mins of the match (i.e. car park, bar). The camera and recordings make player behaviour very visible to all.</li> <li>• Need to warn members of the risk and potential consequences: (Veo and car park – home and away) <ul style="list-style-type: none"> <li>○ Remind people of Code of Conduct – and EH Spirit of Hockey</li> <li>○ Consequences of mis-behaviour can be greater than before</li> </ul> </li> <li>• Amend code of conduct accordingly – games may be recorded - and evidence may be used against players.</li> <li>• We want to question the process followed – not this individual judgement.</li> </ul>	
ACTION ITEMS	RESPONSIBLE	DEADLINE
• Draft feedback to EH on the process itself	CF	19 <sup>th</sup> Dec
• Draft a message to all members		

<ul style="list-style-type: none"> <li>Review Code of Conduct changes in the light of new Misconduct process and risks.</li> </ul>	JG	3 <sup>rd</sup> Jan
--	----	---------------------

#### PHOENIX (JG)

DISCUSSION		
<ul style="list-style-type: none"><li>Bar volunteers needed to supplement paid bar staff. Volunteers will need training in setup, till, serving drinks, clear-up. Volunteers: BH, JG, HM, LB. Also expect Martin W &amp; Sam D will have a refresher training.</li><li>Clubhouse keys. Currently held by PS, LB, JG, BH, (Emma: BH is returning these to Chris H).</li></ul>		
ACTION ITEMS	RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"><li></li></ul>		

#### SOCKS (LB/JG)

DISCUSSION			
<ul style="list-style-type: none"><li>Reorder of socks needed to re-stock.</li><li>From now, will share stock between DME, JG, LB – each with access to Merchandise list in Teamo.</li></ul>			
ACTION ITEMS		RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"><li>Reorder a stock of socks</li></ul>		LB	18 <sup>th</sup> Dec

#### COMMUNICATIONS (MP)

COMMON DECISIONS (MAY)		
DISCUSSION		
<ul style="list-style-type: none"><li>• Topics for next communication to members<ul style="list-style-type: none"><li>○ Quiz – teams of 4 – 28<sup>th</sup> Jan</li><li>○ Dinner Dance – save the date</li><li>○ Training/match restart dates</li><li>○ First Aid training – if any vacancies remain</li><li>○ Everybody corporate membership (via Phoenix)</li><li>○ Book bank (via Phoenix)</li></ul></li><li>• Social media – SP keen to get content/stories from all teams. Not all are forthcoming.</li></ul>		
ACTION ITEMS	RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"><li>• Create December newsletter</li></ul>	MP	18 <sup>th</sup> Dec

#### ANY OTHER BUSINESS

DISCUSSION		
●		
ACTION ITEMS	RESPONSIBLE	DEADLINE
●		

#### Meeting closed at 21.00

<b>NEXT MEETINGS (7.30PM, 2<sup>ND</sup> MONDAY EACH MONTH)</b>	12 <sup>th</sup> January 2026 9 <sup>TH</sup> February 2026 9 <sup>th</sup> March 2026
---	--

**Actions from previous meetings**

ACTION ITEMS	RESPONSIBLE	DEADLINE
• Spirit of Hockey implementation – communication, signage etc	BH/SP	20 <sup>th</sup> Sep
• Update Discipline Policy – red card treatment and from lessons learned over the summer	CF/BH	10 <sup>th</sup> Nov
• Review the first aid kit contents over Christmas break	CF	15 <sup>th</sup> Dec
• Make contact with local Schools Games Organiser	DME	30 <sup>th</sup> Nov
• Re-purpose benches to store the pitch dividers	DME/MB	30 <sup>th</sup> Nov

**See next page for Appendix 1 - Finances.**

## APPENDIX 1. Profit & Loss: May to end November

### Profit and Loss

Wilmslow Hockey Club  
For the 7 months ended 30 November 2025

Account	May-Nov 2025	May-Nov 2024	Variance	Budget 2025-26	
<b>Turnover</b>					
Annual membership	25,953.00	27,459.00	(1,506.00)	29,570.00	
Interest Income	124.50	74.54	49.96	0.00	
Junior camp	(476.00)		(476.00)	1,500.00	coaching £300 pitch hire £176. from 2024 - Amounts received up front £1320, Holly May invoice £125
Match fees	9,838.00	10,014.50	(176.50)	19,500.00	
Other Revenue	(63.73)			1,750.00	
Social Hockey	23.00	24.00	(1.00)		
<b>Total Turnover</b>	<b>35,398.77</b>	<b>37,572.04</b>	<b>(2,109.54)</b>	<b>52,320.00</b>	
<b>Cost of Sales</b>					
Astro pitch hire - External	660.00	720.00	(60.00)	500.00	CHS hire from last year - missed
Astro pitch hire - WPAL - Playing	4,238.50	7,598.00	(3,359.50)	8,401.00	
Astro pitch hire - WPAL - Training	6,821.00	8,059.00	(1,238.00)	14,826.00	WPAL invoices up to November received and posted
Balls replacement		684.00	(684.00)	250.00	
Coaching - Juniors	1,498.15	2,027.50	(529.35)	4,200.00	All invoices up to November entered in 2025
Coaching - Ladies	1,210.00				
Coaching - Men	280.00	4,245.50	(3,965.50)	10,600.00	No L1s invoices yet, L2/3 up to October
Home teas	1,489.50	1,826.96	(337.46)	4,500.00	no invoices in yet from coaches
Umpiring fees - appointed umpires	353.50			650.00	pre season Friendlies teas by Potyo plus match teas
Umpiring fees - home games	510.00	630.00		1,700.00	
<b>Total Cost of Sales</b>	<b>17,060.65</b>	<b>25,790.96</b>	<b>(10,173.81)</b>	<b>45,627.00</b>	
<b>Gross Profit</b>	<b>18,338.12</b>	<b>11,781.08</b>	<b>8,064.27</b>	<b>6,693.00</b>	
<b>Administrative Costs</b>					
ACASC membership	1,750.00		1,750.00	2,200.00	Advice for incorporation
Competition Entries	330.00	95.00	235.00	150.00	Timp (men) £100, Cheshire Hockey (L1s?) £30, Moss Park (3s.4s.5s) £125, NW 500S
General Expenses	175.44	503.42	(327.98)	600.00	finals day £75. 2024 just Timperley
Insurance	338.13	1,012.74	(674.61)	275.00	Picture framing £190, Colin Birtles present £207
Safeguarding - DBS, Safety		0.00	0.00		
Kit payment to suppliers	1,933.12	1,761.00	172.12		
Kit replacement - playing & goalkeep	768.97	1,483.98		1,500.00	Junior GK kit and shorts, replacement kickers L1s, Face masks M1s
League Affiliation fees	4,569.50	2,304.22	2,265.28	5,723.00	Fees based on different criteria from this season
League fines		25.00		50.00	
Phoenix Affiliation	4,410.00	4,200.00		4,410.00	
Printing & Stationery	142.80				
Safeguarding - DBS, Safety	525.60	26.40			
Teamo/Stripe fees	1,453.03	1,372.94	80.09	2,300.00	
VEO Subscription	871.94		871.94	1,438.00	VEO purchased last season, these are monthly streaming costs
Xero fees	115.20	28.82	86.38		
<b>Total Administrative Costs</b>	<b>17,383.73</b>	<b>12,813.52</b>	<b>4,468.22</b>	<b>18,646.00</b>	
<b>Operating Profit</b>	<b>954.39</b>	<b>(1,032.44)</b>	<b>3,606.05</b>	<b>(11,953.00)</b>	
<b>Other Income</b>					

## Profit and Loss

Wilmslow Hockey Club

For the 7 months ended 30 November 2025

Account	May-Nov 2025	May-Nov 2024	Variance	Budget 2025-26	
100 Club income	(36.11)	14.00	(50.11)		
Christmas Party (net)	210.00	350.00		800.00	
Club Open Day (net)	156.30		156.30	0	Income from Saturday 6th not in here - raffle money plus bouncy castle - some cash still
Costs of marshalling	(100.00)		(100.00)	0	
Dinner Dance (net)				500.00	
Easyfundraising	18.61	65.08	(46.47)	0	
Kit income from members	1,351.00	1,863.18	(512.18)	0	
Marshalling - Festive 10k (Nov)	0.00			1,250.00	Invoice raised - awaiting payment from Run NW
Marshalling - Summer 10k (July)	1,250.00	1,500.00	(250.00)	1,250.00	
Marshalling - Wilmslow Half Marathon (March)				3,000.00	
Merchandise income from members	50.00	526.00	(476.00)		
Other fundraising	(48.00)				
Race / Quiz Night (net)				750.00	
Raffle tickets	178.00	165.00		150.00	
Sponsorship - boards	1,928.75	1,315.00	613.75	2,475.00	Orbit dev £990, AH Travel, Chelsea Flowers; 2024 amount is crow hockey
Sponsorship - club	500.00	2,500.00	(2,000.00)	1,000.00	£500 crowe hockey received Sept 2025; 2024 figure Orbit dev
Sweepstakes (net)		180.00	(180.00)		
<b>Total Other Income</b>	<b>5,458.55</b>	<b>8,478.26</b>	<b>(2,844.71)</b>	<b>11,175.00</b>	
<b>Profit on Ordinary Activities Befor</b>	<b>6,412.94</b>	<b>7,445.82</b>	<b>761.34</b>	<b>(778.00)</b>	
<b>Profit after Taxation</b>	<b>6,412.94</b>	<b>7,445.82</b>	<b>761.34</b>	<b>(778.00)</b>	