

## WHC COMMITTEE MINUTES 8<sup>th</sup> September 2025 19.30 Clubhouse

TYPE OF MEETING	Monthly committee meeting
CHAIR	Becca Healey
MINUTE TAKER	Jim Garside
ATTENDEES	Becca Healey, Jim Garside, Hilary Markwick, Louise Broome, Kieran Jones, Sam Williams, Emma Steiger, Sophie Pearson, Matt Bonner, David Middleton-Egan, Zoë Sinclair
APOLOGIES	Caz Farrell, Megan Pugh, Sarah Brickhill, Danni Heap, Alan Murdoch, Sue Wright, Sharon Holford, Matt Parris-Jarman, Jamie Shuttleworth, Steve Martin

### MINUTES

MINUTES		
DISCUSSION		
<b>Minutes of last meeting:</b>		
<ul style="list-style-type: none"><li>Minutes of the last meeting were approved.</li></ul>		
ACTION ITEMS	RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"><li></li></ul>		

### CLUB OPEN DAY - DEBRIEF

CLUB OPEN DAY – DEBRIEF		
DISCUSSION		
<b>Club Open Day:</b> <ul style="list-style-type: none"><li>• A successful day – thanks to everyone who helped prepare and run the day. Potyo food, ice cream, bouncy castle were all popular. Lots of juniors. £459 from Raffle and bottle tombola. Great work from Megan and Danni.</li><li>• Great to see Aryan, Harsha and Ben helping coach the juniors sessions – kids were shouting for them when they saw them play later. A &amp; H will help with Tuesday coaching. Ben TBC.</li><li>• Bar takings were good. Visitors complemented us on the food.</li><li>• Improvement ideas? Could we somehow combine the Derby Day with Club Day? More people playing? Competition between junior teams?</li></ul>		
ACTION ITEMS	RESPONSIBLE	DEADLINE
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### HOCKEY SUB-COMMITTEE

HOCKEY SUB COMMITTEE	
DISCUSSION	
<b>Men's section:</b>	
<ul style="list-style-type: none"><li>• Looking positive so far.</li><li>• M1s have had 2 pre-season games – draw and a win. Good hockey and socials so far.</li><li>• Training 24 last week – numbers positive. More to come back. M1s game Saturday, not M2s.</li><li>• Aryan, Harsha, Ben – offer to do coaching courses. Teas have gone down well.</li><li>• Need to have first aid kit and face masks.</li><li>• Max and Jamie – advertisement for universities. MB to follow up.</li><li>• New joiners: 2 juniors and 1 adult. Some occasional players likely to become regular players.</li></ul>	
<b>Ladies section: (ES)</b>	
<ul style="list-style-type: none"><li>• Great session at Armitage yesterday – runners up.</li><li>• Have a couple of new and returning players joined.</li><li>• Have lost a significant number of 1<sup>st</sup> team players. Aim of this season is to get people back on the pitch and enjoying hockey together again. Feedback has been good for Zoë.</li></ul>	

- Check the short corner kits and first aid kits.
- Temporary captains for L3s and L4s until we find permanent solution.

#### Junior section: (DME)

- Looking strong – about 11 new players on Saturday – lots of little ones. 55 kids played on Saturday at Club Open Day
- Of 6 who no longer want to play – 3 are boys.
- 3 offers of parental help received to take register for U8, U10, U12/13.
- Several parents able to do some coaching when available – with Ben, Aryan and Harsha
- Planning roles and need a kick off meeting for parents, volunteers and helpers
- Wilmslow High School continue to seek a coach for school.

#### Selection Policy (ES)

- Amended Selection Policy has been circulated previously for review. ES and MB have discussed and agreed.
- Key change is that the relevant coach for each team is accountable for selection, having taken input from captain(s).
- Resolution: new version of Selection Policy is approved and adopted.

	RESPONSIBLE	DEADLINE
• Update selection policy on website	JG	15 <sup>th</sup> Sep
• Follow-up with Max/Jamie on University out-reach	MB	15 <sup>th</sup> Sep

#### DEVELOPMENT SUB-COMMITTEE

DISCUSSION	
<b>Social Events (BH)</b> <ul style="list-style-type: none"> <li>• Planning a poll to choose Dinner Dance preferred date</li> <li>• Will ask SP to develop a social event calendar as a poster</li> <li>• Planning a combined Lacrosse and Hockey “race night” in February</li> <li>• Potential golf day</li> <li>• Planning a quiz night for 27<sup>th</sup> September</li> <li>• Planning a “Paint &amp; Sip” – like event. “Canvas and cocktails!”.</li> </ul>	
<b>Development Plan (KJ)</b> <ul style="list-style-type: none"> <li>• Limited feedback on the Strategic Plan from last time. Please review and respond.</li> <li>• Intending to consolidate actions from the Strategic Plan into the existing Development Plan</li> <li>• BH encouraged the committee to have the courage and mindset to try new things and to be flexible and willing to make changes.</li> <li>• Meeting with Andy Dale of EH scheduled for 30<sup>th</sup> Sept. Key topics likely to be recruitment, junior transition and growth of junior section.</li> </ul>	
ACTION ITEMS	RESPONSIBLE DEADLINE
• Create poster for Social Events	BH/SP 20 <sup>th</sup> Sep

#### SECRETARY SUB-COMMITTEE

DISCUSSION
<b>Vevo Policy adoption (JG for CF/MP)</b> <ul style="list-style-type: none"> <li>• Draft policy has been circulated, some comments received. Agreed that this is a good first version which we may need to review/amend as we go.</li> </ul>

- Key points are: consent required from home players (via Teamo); notification sent to visiting team in advance for consent; live-streaming only for senior games, not junior ones for now.
- Decision: Policy V1.0 is formally adopted.
- We need signage in front of the stand warning spectators of recording in progress.
- When we share recordings with other teams we should share without audio.
- To enable more people to start/stop recordings, maybe we could have a generic/shared logon.
- We should have someone in each team who can be responsible for their match – with written instructions in the box.
- ZS will take responsibility for L1s. SW will take responsibility for M1s – supported by SP
- Need to make sure the last team doesn't lose out because the battery runs out.
- Need a rota to ensure for coverage of all teams
- Last team playing has the responsibility to take the camera home to upload the recordings.

#### EH Affiliation (JG)

- Annual EH Affiliation completed, awaiting invoice (~£4,400)
- Commercial Legal Protection insurance renewed and paid
- Sports equipment insurance covered increased to £6,000 for Veo (awaiting invoice.)
- Declarations made: Safeguarding, Planning Safe Hockey, Social Media Guidelines & Spirit of Hockey
- **Resolution agreed:** WHC adopts [Spirit of Hockey](#) as our overarching guide to Conduct at the club.
- Implementation: updates to Club Rules; signage (available); communications. BH and SP to lead.

#### Incorporation update (JG)

- Reminder: priority is to update the WPAL articles to tie WPAL to WHC as needed for CASC compliance. Only then can we incorporate the hockey club as a Company.
- Currently held up by needing an agreement with Phoenix on the transfer of shares from WPSC to WHC. (A CASC must own its subsidiary outright – currently WHC owns 90%.)
- Engaging with a local Tax advisory company – exploratory chat on Wednesday
- We need to make sure Phoenix and Hockey and respective trustees are aware of and protected from any tax considerations.

#### Sponsorship:

- Crow have paid their arrears and are starting their monthly payments again (until July 2026).
- M1s and L1s need to recover all their shirts and use them every game.
- MGS, Chelsea Flowers have renewed for this year.
- Alison @ Travel Counsellors sponsorship runs to early December
- Orbit Developments ~£1,000 - TBC.
- We need more sponsors and we need a Sponsorship Officer – any ideas for who?
- DME will talk to Suburban Green and Erik – can we mimic his “player of the month” free pizza

ACTION ITEMS	RESPONSIBLE	DEADLINE
• Add new Veo Camera policy to website	JG	DONE
• Create spectator signage for recording	JG	20 <sup>th</sup> Sep
• Update Club Rules to include Spirit of Hockey	JG	DONE
• Create instructions for camera operation	JG/BHass	20 <sup>th</sup> Sep

• Spirit of Hockey implementation – communication, signage etc	BH/SP	20 <sup>th</sup> Sep
• Contact more potential sponsors via Instagram	BH	30 <sup>th</sup> Sep

#### TREASURER'S SUB-COMMITTEE

DISCUSSION		
<b>Finances: (HM)</b> <ul style="list-style-type: none"> <li>HM presented quarter to date and a comparison to the same quarter last year.</li> <li>We are down on membership income at this point but similar or better in other areas.</li> <li>No coaching invoices received yet.</li> </ul> <b>Membership update: (SB – by message)</b> <ul style="list-style-type: none"> <li>25 men (including juniors over 13) have paid membership and 27 are registered but unpaid.</li> <li>60 ladies (including juniors over 13) have paid membership and 28 are registered but unpaid.</li> <li>Margaret Veldman requested a refund to Famke membership.</li> <li>Committee agreed to refund as membership was paid a long time in advance and Famke hasn't played for us. MV has also contributed to the club over the years – hoping this gesture will encourage them back after university.</li> <li>We need to make sure match fees are allocated in a timely manner and paid.</li> </ul>		
ACTION ITEMS	RESPONSIBLE	DEADLINE
• Process membership refund	JG	DONE
• Send Coaching invoice template to ZS	JG	DONE

#### ANY OTHER BUSINESS

DISCUSSION		
<b>Communications (JG/MP)</b> Topics for communication to members this month: (for MP) <ul style="list-style-type: none"> <li>Membership fees reminder</li> <li>Kit order window (deadline 20<sup>th</sup> Sept)</li> <li>Spirit of Hockey adoption</li> <li>Updated Selection Policy</li> <li>Phoenix AGM</li> <li>Free EH training available – coaching, umpiring, safeguarding</li> <li>Upcoming socials</li> </ul> Topics for promotion via social media: (for SP) <ul style="list-style-type: none"> <li>Recruitment: esp. 18-25 membership</li> <li>New coach introduction – Zoe Sinclair</li> <li>Welcoming back sponsors</li> <li>Committee positions, captains.</li> </ul> <b>Phoenix Update: (JG/BH)</b> <ul style="list-style-type: none"> <li>Phoenix AGM is on Monday 15<sup>th</sup> September – please come to support and encourage others to do so. Don't take our bar, clubhouse and grounds for granted!</li> <li>Several important resolutions which Hockey should support: <ul style="list-style-type: none"> <li>Approve sub-lease for WPAL (subject to advice from solicitor)</li> <li>Approve WPAL share transfer from WPSC to WHC (subject to advice from solicitor)</li> <li>Approve negotiate a sub-lease with Destination Padel</li> <li>Confirm WJS as Provisional Section (no change)</li> </ul> </li> </ul>		

- Approve Anti-sexual Harassment Policy

Nominations for Phoenix officers:

- **President:** Steve Kinsella
- **Chair:** David Clark
- **Vice Chair:** Chris Hunter
- **Hon. Treasurer:** *[no nomination currently]*
- **Hon. Secretary:** Jim Garside
- **Bar Secretary:** Rachel Chapman
- **House Secretary:** *[no nomination currently]*
- **Ground Secretary:** *[no nomination currently]*
- **Development Secretary:** Alan Murdoch

Discussion:

- DME highlighted the untidy, waste dumping ground next to the container – can this be cleared?
- Hockey container – can we install a light for dark evenings? DME has a solution.
- DME again suggested having a self-service coffee machine in the clubhouse – to encourage members/parents in, to improve the coffee available and to reduce staff cost

ACTION ITEMS	RESPONSIBLE	DEADLINE
• Prepare Club Bulletin/communications for topics	MP	20 <sup>th</sup> Sep
• Prepare social media promotion for topics	SP	20 <sup>th</sup> Sep
• Install solar light for container	DME	20 <sup>th</sup> Sep

**Meeting closed at 21.15**

<b>NEXT MEETINGS</b> <b>(7.30PM, 2<sup>ND</sup> MONDAY EACH MONTH)</b>	13 <sup>th</sup> October 2025 10 <sup>th</sup> November 2025 8 <sup>th</sup> December 2025
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#### **Actions from previous meetings**

ACTION ITEMS	RESPONSIBLE	DEADLINE
• Support Holly with the ideal plan for next season	BH	Sept
• Update disciplinary policy regarding red cards	BH	12 <sup>th</sup> May
• Investigate umpire guidance from NW League and implications for our club	SW	31 <sup>st</sup> July
• Create and send a poll to members for Dinner Dance date	BH	30 <sup>th</sup> Aug
• Check with Holly on junior members in Teamo and moving age groups	SB	31 <sup>st</sup> July