



Wilmslow Phoenix Sports Club

Annual General Meeting

Welcome!

Monday 15th September 2025

Agenda

1. Approve the minutes of last year's AGM
2. Receive reports from the Chair and Secretary
3. Receive a report from the Treasurer and approve the Annual Accounts for 2024/2025 (including a report from those responsible for certifying the Club's accounts)
4. Agree the club budget for 2025/2026

Resolutions for agreement:

5. Approve new sub-lease for WPAL
6. Approve WPAL share transfer from WPSC to WHC
7. Approve the addition of Padel to Phoenix
8. Confirm Wilmslow Junior Sports as a Provisional Section
9. Approve Anti-Sexual Harassment Policy
10. Re-elect the President
11. Elect the Council Members for the next year
12. Deal with other relevant business

Voting in the AGM

- Members of all sports are welcome at the meeting
- Hockey and Lacrosse are the only “Constituent Sections” currently
- Only adult members of hockey and lacrosse are eligible to vote
- Please only raise your hand to vote if you are a hockey or lacrosse member.

Approve last year's AGM Minutes

- **Any objections** to the Minutes of the last AGM 23rd May 2024?
- **AGM motion**: this meeting approves the Minutes of the last AGM

Chair's report

- Our Club has been in a poor condition
 - Exits: Paul Boon (Chair), Graham Teal (Treasurer/Grounds), Alys Johns (Secretary)
 - Finances showing a material loss for 2024/2025
- But in a better condition now and gaining momentum
 - Stuart Chapman stepped in temporarily as Chair – thanks you!
 - Stabilisation of Council: support from Chairs, David Clark (Treasurer), Jim Garside (Secretary)
 - Finances coming under control & VAT registration complete – hence delay to AGM
 - Long-awaited drainage improvements complete – first phase
 - Car park for 2nd astro complete – protects planning permission
 - New entrance signage complete
- Real potential to improve and expand our facilities:
 - Padel will be a valuable addition
 - Grant applications in progress for equipment, grounds and 3G football/lacrosse pitch
 - Potential for new running track and second astroturf pitch
 - Extra (paid) resource available for occasional jobs

BUT we need more support!

Secretary's report - priorities

- **Fill vacant roles: each a co-ordinator of a multi-sport team**
 - e.g. Treasurer, supported by member from other sports
 - e.g. Clubhouse team, supported by member from other sports
 - e.g. Grounds team, supported by member from other sports
- **Addition of Padel** to Phoenix – to discuss later
- **Incorporation** of Phoenix as a Company/Charity – and new structure
 - To reduce liability for all members, trustees and council
 - To secure future banking arrangements
 - To assist with fundraising from NGBs and corporate/personal donors
- **New website:**
 - To promote our facilities/sports, no tech skills required to maintain

Treasurer's report – 2024/2025

- Now using Xero Accounting to manage all income/expenses
 - Supported by Tony Collier
- Year ending April 2024 - flood-impacted
 - Lower bar income, lower costs
 - Profit largely due to surplus on insurance claim
- Year ended April 2025
 - Higher bar income, higher expenses
 - Salaries increased significantly
 - Other income has reduced too
 - Overall loss of £11,521

AGM motion: this meeting approves the Accounts for 2024/2025

Budget for 2025/26

- VAT registration complete – professional advice taken
- Budget is break-even based on key assumptions
 - Increase in bar turnover – volume and prices
 - Cap on salary costs – volunteers assisting behind the bar
 - Increase in Sport Section subscriptions by ~5%
 - Grounds grant from Football – to replenish spend on drainage
 - Sponsorship income of £2,500
- Future:
 - Likely to need a further increase in Sport Section subscriptions next year
 - Need Padel income to build a capital fund for projects

AGM motion: this meeting approves the budget for 2025/2026

Resolution 1

Approve new sub-lease for WPAL

Background:

- WPAL has a sub-lease from Phoenix for use of the land for the astroturf pitch
- (Phoenix holds the lease with CEC)

The need for change:

- The sub-lease is coming to an end imminently
- WPAL needs a long-term commitment to enable fundraising for a potential second pitch
- An opportunity to reset the financial arrangement with WPAL

Resolution for approval

- Approve the new sub-lease negotiated between WPAL and Phoenix
 - 40 year duration, on similar terms to existing sub-lease
 - increased, fixed income for Phoenix (set to same as a sports section, index linked)
 - linked to gift of Phoenix-owned WPAL shares to WHC.
- (Approval is subject to advice from our solicitor)

Resolution 2

Approve WPAL share transfer from WPSC to WHC

Background:

- WHC owns 90% (£90) of shares in WPAL. Phoenix owns the remainder. A Joint Venture Agreement (JVA) sets out how hockey and Phoenix share some responsibilities.
- Phoenix did not contribute funds to build or maintain the astro but was given a small shareholding by hockey as a gesture of goodwill and transparency in 2004.

The need for change:

- WHC is in the process of incorporating as a Company Limited by Guarantee - to limit the liability of its trustees and members in the event of a legal/financial issue. Incorporation also has advantages for fundraising and banking services.
- Under the Community Amateur Sports Club (CASC) regulations from HMRC (last updated 2015), WHC must have full ownership of WPAL. WHC and WPAL are currently not compliant and need to take action.

Resolution for approval

- Phoenix gifts its shares in WPAL to WHC
- WPAL increases its annual payment to Phoenix and gives Phoenix more surety of income (via the new sub-lease)
- WPAL offers a Director position to an individual nominated by Phoenix – full transparency maintained
- JVA is terminated – since its purpose was to govern joint responsibilities which no longer apply
- (Approval is subject to advice from our solicitor)

Resolution 3

Approve addition of Padel to Phoenix

Background:

- Padel is the UK's fastest growing sport
- Several organisations have approached Phoenix with proposals to build & run Padel at Phoenix
- Padel could bring vital new revenue to Phoenix (NB Padel will be a tenant not a Section within Phoenix)
- Triangle of space allocated for 4 courts over the hedge from the new car park – not used by other sports

Work done to date

- Phoenix council has evaluated 2 serious proposals in detail – and selected [Destination Padel](#)
 - [Established, operator](#) with existing client base, operational team and proven funding
 - Significantly more income and limited risk for Phoenix
- Non-binding Heads of Terms agreed with Destination Padel to enable planning application to start
 - ~£25,000 pa income for Phoenix plus potential usage uplift plus £1,500 pa sponsorship (to share across all sports)
 - Costs for planning, design, construction and operations covered by Destination Padel
 - Deposit £2,500 paid to Phoenix for exclusivity, refundable if planning application refused

Resolution for approval

- Confirm Destination Padel as Phoenix's preferred padel provider
- Approve addition of Destination Padel as a Phoenix tenant (not a Section) and use of the land
- Instruct Phoenix Council to negotiate a sub-lease with Destination Padel based on the Heads of Terms.

Resolution 4

Confirm Wilmslow Junior Sports as Provisional Section

Background:

- Wilmslow Junior Sports (WJS) has ~400 junior football members
- WJS joined Phoenix in September 2024 as a Provisional Section, approved by Phoenix Council (and an SGM)
- Based on the agreement last year, WJS will be confirmed as a Provisional Section at this AGM
- (Assuming the conditions in the agreement are met, WJS will become a Constituent Section at the 2026 AGM)

Resolution for approval

- Confirm continuation of WJS as Provisional Section of Phoenix

Resolution 5

Approve Anti-Sexual Harassment Policy

- [Changes to the Equality Act 2010 came into force in October 2024](#), requiring all organisations:
 - to be proactive in identifying situations where sexual harassment might occur (e.g. a bar environment)
 - to take reasonable steps to prevent it.
- Phoenix has therefore developed its own Anti-Sexual Harassment Policy:
 - zero-tolerance for sexual harassment
 - “Ask Angela” – codeword to discreetly ask bar staff for help (training required).
 - members encouraged to report incidents to relevant Discipline Officer (or Phoenix Secretary)
 - impartial, confidential investigation, potentially leading to disciplinary action.
- **Resolution:** approve the new Anti-Sexual Harassment Policy.

For information:

Phoenix Trustees

- Phoenix Trustees are responsible for the assets of Phoenix, primarily the lease and buildings:
 - **Steve Kinsella** – representing hockey – would like to step down
 - **Clive Perrin** – representing lacrosse – has already stepped down
- **New trustee candidates**
 - **Fiona Jeffers** – representing hockey
 - **Frazer Hunter** – representing lacrosse
- Expecting to introduce and appoint both at the next Phoenix Council meeting (as per Constitution)
- **For information** – no AGM decision required

Re-elect the President

- The **President** of Phoenix is elected each year – currently **Steve Kinsella**
- The President tends to be an honorary position (but can vote at Phoenix Council meetings)
- Steve Kinsella has offered to continue as President
- Phoenix Council recommends the re-election of Steve Kinsella
- **AGM motion:** re-elect Steve Kinsella as President for 2025/26

Elect Council Officers

Nominations:

- | | |
|-------------------------|----------------|
| • Chair | David Clark |
| • Vice-chair | Chris Hunter |
| • Hon Secretary | Jim Garside |
| • Bar Secretary | Rachel Chapman |
| • Treasurer | ? |
| • Grounds Secretary | ? |
| • House Secretary | ? |
| • Development Secretary | Alan Murdoch |
| • Website lead | ? |

Any other urgent business

- *No topics were requested in advance of the meeting*

Thank you for attending and
contributing!

Jobs list

One-off

- Flatten the recent drainage works
- Clear junk/waste from near the hockey/lacrosse containers
- Correct website contact details
- Rectifications to disabled toilet
- Reinstate disabled parking
- Make the MUGA usable
- Relocate defibrillator to outside

Recurring

- Drain clearance at front door
- Bin emptying – in and outside
- Litter picking
- Hedge & edge trimming
- Clearing leaves from car park