



Club Rules

MISSION STATEMENT

The aim of the Club is to provide the opportunity to play football for all children, both boys and girls, of all ages, and without discrimination. Equally important we strive to provide the feeling of a community organisation with active involvement from players and parents alike. We are a voluntary organisation and endeavour to meet the footballing needs of as many youngsters as we can. Our philosophy set out in the club's DNA document is to offer opportunity to ALL, regardless of ability. Above all we want our players to be HAPPY, HEALTHY and ENJOY their time with Northowram Junior Football Club.

1 MEMBERSHIP

- 1.1 Membership of the Club is open to any person irrespective of race, creed or religious persuasion.
- 1.2 The Management Committee reserve the right to decline membership of the Club to any person without assigning reason. However, it is a general principle of the Club that a reason will be given in the majority of cases.
- 1.3 The decision of the Management Committee shall be final in all matters relating to membership.

2 SUBSCRIPTIONS

- 2.1 An annual subscription shall be levied for such amount as the Management Committee may decide as a "Registration Fee".
- 2.2 Failure to meet these subscriptions may result in match bans and/or rescinded membership.
- 2.3 Subscriptions are only refundable in exceptional circumstances at the discretion of the Chairperson, Treasurer and Registration Secretary.

3 REGISTRATION OF PLAYERS/MEMBERS

- 3.1 The Club shall keep a register of members and players containing such information as may be required by the Management Committee.
- 3.2 The information kept to comply with 3.1 will not be disclosed to any third party.



4 RESIGNATION, EXCLUSION, REINSTATEMENT ETC

4.1 A member may resign at any time. This resignation must be in writing and delivered to the Secretary.

4.2 Any parent/guardian who resigns shall ensure an acceptable replacement is available to act for the player/s concerned if it is intended that they remain at the Club.

4.3 Any member may be excluded from the club by resolution of a two thirds majority of a Members Disciplinary Sub-committee appointed by the Chair. See 5.6 below

4.4 Any previous member who has resigned or been excluded may request reinstatement. This proposal shall be carried out in writing, giving the relevant reasons, to the Secretary. Any such proposal will be discussed and resolved by a simple majority at the next Management, Annual General or Extra ordinary General Meeting, whichever is the sooner.

5 DISCIPLINE

5.1 Members, supporters and players shall represent the Club and Team in a manner of sportsmanship and good manners at all times, especially towards team mates, fellow members, opposition, match officials, and executive/officials/supporters of the opposition.

5.2 Members and players shall conduct themselves at official functions in a manner that does not bring the Club or themselves into disrepute. The Operating Rules, see 6 below, must be observed at all times.

5.3 Members/supporters/players may be excluded from matches, or in more serious cases, from the Club for breaches of conduct, at the discretion of a Members disciplinary subcommittee or Players disciplinary sub-committee.

5.4 Team managers/parents representatives are responsible for discipline within teams. They will have the support of a Players disciplinary sub-committee to act in cases of a more persistent or serious nature relating to the conduct of training sessions or matches.

5.5 The Players disciplinary sub-committee will consist of at least 2 Management committee members who do not have an interest in the case, plus a member of the management of the team concerned.

5.6 Club officials will follow the Code of Practice laid out in Appendix A

5.7 All members and players shall abide by the disciplinary measures imposed by the Club.

5.8 In the event of a charge of 'bringing the Club into disrepute' being made against one or more members of the Club, the Chairperson of the Club has the discretion to (but is not bound to) appoint a Members disciplinary sub-committee consisting of six members of the



Management Committee of the Club. So far as it is feasible, the Chair shall select members to form the special disciplinary sub-committee who do not have a direct interest or involvement in the case to be heard. A temporary or permanent exclusion from all or part of the activities of the Club can only be made if such a sub-committee considers the case and there is a two thirds majority verdict in the sub-committee.

By a majority vote of the next General Management Meeting the decisions of the Chair in dealing with a particular disciplinary matter can be overruled if the General Management meeting considers that the Chair has acted in a biased manner.

6 OPERATING RULES FOR THE CONDUCT OF OFFICIAL/SOCIAL/ FUNDRAISING EVENTS

- 6.1 The Club will appoint one individual to be 'responsible' for each function.
- 6.2 The Club will fully brief the chosen venue about times and numbers for each event.
- 6.3 The responsible person to be made known to all staff at the venue.
- 6.4 The responsible person will attend from before the event and be the last to leave.
- 6.5 At least 4 marshals will also be appointed to assist him/her they will watch the entrance to the function for the duration of the function they will watch the toilet areas and they will watch for under-age drinking.
- 6.6 The person on the door will ensure that only bona fide members of the Club and their guests are allowed into the function during the course of the whole event.
- 6.7 No children will be allowed out of the function into other areas during the course of the Club event.
- 6.8 The bar staff will be told not to sell to under 18s.
- 6.9 The responsible person will have the delegated power to eject child and parents if underage drinking is proved.

7 STANDING ORDERS FOR GENERAL MANAGEMENT MEETINGS

- 7.1 A motion for discussion at a General Management Meeting must have a proposer and a seconder
- 7.2 The Chair of the meeting will ask the meeting if the motion can be carried by consensus without taking a vote. If this is not possible, the debate must take the following course.
- 7.3 The proposer and seconder may speak on the motion when it is made, and at the end of the debate to answer those speaking against it, before the voting takes place.
- 7.4 Other members may only speak once, unless leave be given from the Chair, having regard to special circumstances.



7.5 After 10 minutes Progress may be moved by any member and, finding a seconder, the motion will be immediately put to the vote without further debate. If Progress is carried the motion cannot be debated again before the next meeting, and then only if notice is given to the Secretary for the matter to be placed on the Agenda.

7.6 The Charter has the authority to move the debate to a conclusion if the discussion exceeds 15 minutes. In this case the Chair will select up to two speakers against the motion to summarise for no more than 3 minutes each, followed by the Secunder and Proposer, also to summarise for no more than 3 minutes each. After which the motion will be put to the vote by the meeting.

7.7 The Chair will not vote on a motion, but will have the casting vote in the event of a tie.

7.8 Special Items for discussion. Special items are taken at the end of the General Management Meeting, but must be notified through the Chair at the start of the meeting.

APPENDIX A

DISCIPLINARY CODE OF PRACTICE – PLAYERS

1. Minor infringements of discipline shall be dealt with by the Manager of the team with a verbal warning and/or a removal from the practice or match activity that is in progress.
2. Persistent minor infringements will be brought to the attention of the parent(s)/guardian(s) of the player and will also be registered with the Club Secretary.
3. Further infringements will require a written invitation to the parent(s)/guardian(s) of the player to attend, with the player concerned, a disciplinary sub-committee meeting when an investigation of the allegations of misbehaviour will be heard. The player will be asked to give account for these allegations.
4. For serious infringements of discipline and for all violent behaviour, (3) above will immediately be enacted. Examples of 'minor infringements' Accidental use of bad language
Disrespect for officials, parents or other players
Refusal to carry out instructions
Examples of 'serious infringements' Foul language directed at officials, parents or other players, bullying, kicking, striking etc.

N.B. (i) Players will not be sent home early from training or matches unless accompanied by a responsible adult.



(ii) Bad and foul language is considered unacceptable by the Club at all times and by all parties, whether they are player's spectators or officials.

(iii) When a player is booked for a disciplinary offence by the referee during a match, the FA must register the details of the booking. If the FA makes an administration charge for this they insist that the charge is passed on to the player and not settled from Club funds. All players must understand this prior to playing in any match for the club.

NJFC will support the ZERO TOLERANCE policy of the Huddersfield Junior Football League and copies issues to all players / parents.