

## Photographic & Recorded Images Policy

Harpenden Hockey Club in line with England Hockey supports the appropriate recording of juniors playing hockey.

However this needs to be managed safely and in accordance with the wishes of the young person and their parents/ guardians.

As a club we are committed to ensuring that all necessary steps are taken to protect young people from the inappropriate use of their images in resources and media publications.

This policy covers the following key areas:

- The taking and / or publishing of photographic images of young people.
- The use of photographic or recorded image equipment at hockey events organized by the club.
- The use of photographic or recorded image equipment as a coaching aid by the Club.

### Consent

Young people, and their parents, have the right to decide whether images of them may be made and how these may be used.

Parents or Guardians must provide written consent for the young person's images to be taken and used. Consent will be sought annually as part of the annual re registration process. As HHC are moving to a new Club management system, parents are expected to give /refuse consent as part of the registration process and this will be deemed to be taken as written consent.

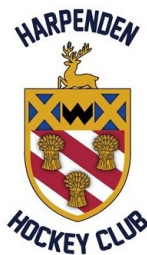
Parents should preferably let the lead coach know if they do not wish their child to be photographed / filmed.

The club database manager / welfare officer will also review consent and endeavour to inform the respective coach / captain.

Young people will also film each other, and we would expect the same rules to be observed about consent and agreement before images are taken or shared.

### Photographers / photography and storage

Anyone acting on behalf of Harpenden Hockey Club will have an understanding of the club's policy and England Hockey's policy on this ([EH](#)



## Policy for Taking and Use of Photographic and Recorded Images of Young People).

- Photographers wishing to take images of Harpenden Hockey Club members will be required to register their details with the club in accordance with good practice guidance on photography and recorded images. In most cases this would be through the respective junior coach or senior team captain if the Junior is playing senior hockey)
- In the case of other teams, we would expect the opposition captain to ideally make the request a few days before the match, but on occasion this may be on the day. The team captain will be able to give consent.
- We would also expect umpires to be notified.
- Care will be taken to ensure that any images are not sexual or exploitative in nature, nor open to obvious misinterpretation and misuse.
- Care will be taken to ensure that no identifying details will be stored alongside any images, including those used in print media or on website that may facilitate contact with a young person by a potential abuser.
- All images of young people will be securely stored to avoid inappropriate use.
- Where images are used for coaching purposes players and their parents will be made aware that this is part of the coaching programme and are to be used for coaching purposes only.
- Suspected inappropriate taking of photographic or recorded images will be challenged and reported internally and if appropriate through the England Hockey Ethics and Welfare Team.

Aug 2023  
Club Welfare Officer