

THE SPENCER CLUB



Spencer Hockey Club

Annual General Meeting Agenda

To be conducted via Zoom 24th May 2021 – 19:30-22:20

In attendance: Paul Stark, Charlotte Balbirnie, Delyth Bowen, Simon Marsh, Philip Balbirnie, Mel Wood, Dan Radley, Tom Spencer, Tochi Panesar, Sandra Forbes, Marcia Gurney-Champion, Charlotte Hucker, Ben Leppard, Alice Durrans, Daria McBride, Camille Steimler, Martin Blinkhorn, Donna Kirby, Oli Bell, Andrew Crow, George Freeman, Eimar Kelly, Jackie Wilson, Camilla Muirhead, Matthew Wood, Dominic Gurney-Champion, Harriet Chambers, Rachel Mandley

1. Welcome, 7.30 pm

1.1 Apologies for absence: Sam Ellis, Dan Gray, Richard Fowells

1.2 President's welcome

Simon thanked everyone for agreeing to attend our third digital meeting in 12 months. He is very much looking forward to meeting everyone again in person, and having been to the club recently, he knows this makes a huge difference to our weekends.

At the 2020 SGM Simon hoped that the 2021 season would be less impacted than the end of the previous season – this proved to be overly optimistic, but he is confident in the prediction that the 2021/22 will go ahead in full. Despite the challenges of the last 12 months the club's committee have been focussed on implementing a number of changes, including preparing for the new England Hockey structure, and improving integration between the junior and senior sections. There's lots more change to come, and he's sure that 2021/22 will be a strong and exciting season.

Simon wanted to specifically thank Charlotte, Donna, Marcia for the success of Spencer Lynx, which is now being used as a template by EH for outreach programmes. Simon also wanted to flag that we had raised over £25,000 during lockdown, giving his thanks to the organisers of the crowdfunder, those who donated, and those who paid full subs and allowed those funds to be donated towards the running of the club.

Finally Simon thanked the marvels of the management committee for all their work keeping the club running, and particularly Tom Spencer, Oli Tomkin and Eimar Kelly for their work that ensured the club had the financial security to go forward.

1.3 Matters arising from previous AGM and EGM, and acceptance of previous AGM and EGM minutes

Following the SGM, the bare bones of an inclusivity working group have been put together – this will be pushed forward as part of ongoing work surrounding our governance review
EOSD refunds and crowdfunder – we received 198 pledges and raised over £25,000, with a great conversion rate (over 20% compared with estimated 3%) and a 70 further people donated their EOSD ticket fees – Simon thanked the club for its generosity.
Subs refunds will be covered in the finance section

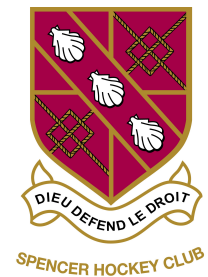
Motion to approve the minutes of the 2021 AGM and SGM

Proposed: Paul Stark

Seconded: Dan Radley

Approved

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2. Season review – Appendix A

2.1 Junior Section Review, delivered by Marcia Gurney-Champion

2.2 Chairman's Review, delivered by Dan Radley

Following Dan's final review as Chairman, Alice Durrans (prospective future chair) introduced herself – she's a current player in the W2s, (with her sister) and has played since age 6 at a series of great clubs, but Spencer is one of the most special clubs she's played at. She's excited to take on the role, consolidate the work Dan has done, and help shepherd in a new era of growth post Covid. She's keen to put focus on playing, making sure members get true value for their subs and wants to see the Women's section in national league, supported by growth of junior section. She's looking forward to making those sections more aligned. Ultimately, if you have any good ideas, then do get in touch!

Simon welcomed Alice, and thanked Dan for all his work over 10 years, praising his love of Spencer and spoke of the privilege of being president alongside him. He thanked Dan on behalf of everyone on the call, and the whole club, for the enormous difference he has made over the last 10 years.

Tochi Panesar commented that he has known Dan for years, and that they've played together, toured together, and that he was an excellent Secretary for the wider Spencer Club. He commended Dan's passion and enthusiasm

2.3 Senior Section Review by Club Captains, delivered by Paul Stark

3. Motions

No motions have been put forward

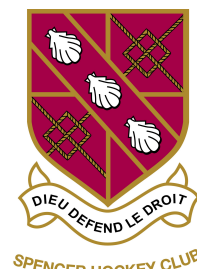
4. To receive reports and accounts covering past seasons and approve budget for 2021/22.

4.1 Presentation of Treasurer's reports and accounts for 2018/19 and 2019/20

Thomas Spencer re-presented the accounts for 2018/19 (to reflect a few adjustments), 2019/20, reviewed the current season and presented a budget for the coming season. Thomas didn't spend too long re-presenting the 2018/19 – these have been slightly adjusted, with a few dates being adjusted and elements like the subs line being expanded to reflect the income from the different sections. Ultimately due a pitch-use invoice being presented in the wrong year, the P&L is now down £2,000 from the first time it was presented, leading to a net loss of £600. Simon thanked Tom for his diligence, and requested that any further clarifications or queries be sent to him off-line.

The 2019/20 season was presented in a format that had changed from previous years in an effort to make Spencer's financial reporting more clear and user friendly than previous versions. Tom took over in May 2020 and this set of accounts is still impacted by historic issues, they lack some of the underlying record keeping, but they do serve to draw a line under this and we can move on with a clearer sense of our financial situation. We can be confident that they are accurate and being managed internally going forward. The finances for the season were not overly impacted by Covid, though we received no summer league income. The figure received for junior courses is not clear – reconciliation of this income from the central club is not as user friendly as we would like – and is being

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presented as a lump sum. Other income lines include £6k of lottery funding plus donations and unallocated line of £18k – it’s not ideal to have so much unallocated – this is likely to be junior courses, but we won’t have the relevant info until this time next year to confirm. Social income is from the first half of the season only. On the expenditure side, pitch hire is down (but this may just be due to those invoices being categorised in the wrong years). Coaching costs are driven by the junior section, and going forward the costs around Junior courses will be separated out to make them clearer. National League costs have been separated out for the same time – we will be investing in retaining our National League status going forward, so it is right to separate these out going forward so we have a clear idea of those costs. Rent is consistent year on year, but there has been a lot of discussion ongoing regarding future rent levels. There was a provision in the accounts of £8925 for the refund of End of Season Dinner tickets, but ultimately we only received requests for £4260 of refunds, with £770 of tickets rolled over to future seasons. The accounts are showing £1,000 of profit, which is in line with a typical year and not overly impacted by Covid. The most important thing, though, is that we now have a clean balance sheet for future seasons. We also have £230,000 of operating reserves, giving us a strong base for future activity.

Alice Durrans asked if the fundraising we completed recently is captured in these accounts. Tom confirmed these will appear in next season’s accounts.

Motion to approve the accounts for 2018/19 and 2019/20

Proposed: Thomas Spencer

Seconded: Simon Marsh

Approved

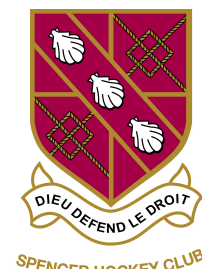
4.2 Outline of budget plans for 2021/22

Simon confirmed that the AGM 2021 section of the website includes a forecast for the 2020/21 season and a budget for 2021/22. Simon is hugely impressed with the work that’s been put in getting ahead and sorting our historic financial issues. Simon is happy to take any further questions online, but as an accountant he has been following the work Tom’s done closely and confirmed it to be accurate and impressive.

4.3 Senior membership and match fees for 2021/22 – rates to remain the same as the 2020/21 season.

<u>Category</u>	<u>Rate</u>	<u>WHO PAYS THIS</u>
Full	£ 414	All full members, including O40s and O50s
Half Rate	£ 207	Students
Base Rate	£ 101	new "base minimum fee" - GKs, Sapphs
Non-playing Members	£ 60	Strictly non-playing members.
Special Groups		
Coaching Members	£ 295	Coaching members
O60s	£ 295	O60s only.
Harlequins	£ 340	
Juniors playing and training with the Seniors	£ 50	Plus £5 match fee
Juniors playing (but not training) with the Seniors	NA	£5 match fee

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Motion to approve Senior membership and match fees for 2021/22

Proposed: Thomas Spencer

Seconded: Paul Stark

Approved

4.4 Junior subscription rates for the 2022/23 season:

Approval is sought for the 2021/22 subs of £170 (Basic) and £155 (Sibling). These are within last year's AGM resolution parameters. Junior renewals have commenced on this basis.

Further approval is sought for the introduction of mid-week training fees for all age groups from U9s and above and for Performance age groups from U11s and above.

Finally, approval is sought at this point for the 2022/23 subs at a rate of no more than a maximum 5% increase on the 2021/22. Final sums will be ratified and approved ahead of the 2022/23 season:

	2022/23	2021/22
Standard	£178	£170
Sibling	£162	£155

For reference please find subs rates for previous seasons below:

	2020/21	2019/20	2018/19	2017/18
MU6/7 & MU8 GU9-GU11 BU9 & BU11	£170	£162	£157	£155
GU12-GU18 BU12-BU18	£217	£207	£202	£200
Junior Sibling MU6/7 & MU8 GU9-GU11 BU9 & BU11	£149	£142	£137	£135
Junior Sibling GU12-GU18 BU12-BU18	£196	£187	£182	£180

Simon confirmed that Spencer Lynx is going to need a longer-term funding model, but by the time we hit 2022/23 we will have gone through a governance change, and this will impact how Lynx is funded going forward.

Motion to approve Junior membership fees for 2021/22 and maximum fees for 2022/23

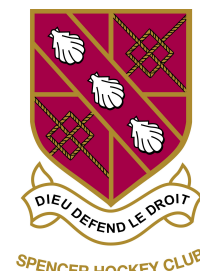
Proposed: Marcia Gurney-Champion

Seconded: Paul Stark

Approved

Simon asked if there were any subs not received for the 2020/21 season. Tom confirmed that any outstanding sums were minimal, that this is very easy to review and will be carefully considered ahead of renewals for next season. He also confirmed that people can still claim reclaim if they have over-paid for the season. He thanked Sandra for all her work with processing this.

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Mel Wood asked if Senior members can donate to Lynx as part of their membership. Paul Stark and Tom confirmed that they were working on a process for this with Charlotte Hucker.

5. Appointment of an official accounts reviewer

Motion to approve Accounts and Legal as official accounts reviewers:

Proposed: Thomas Spencer Seconded: Paul Stark

Approved

6. Appointment of officers to the Spencer Hockey Club committee – Please see Appendix A

Motion to approve Alice Durrans as Chair:

Proposed: Simon Marsh Seconded: Paul Stark

Approved

Motion to approve committee members remaining in their current roles:

Proposed: Simon Marsh Seconded: Thomas Spencer

Approved

7. To endorse other posts/key club roles

7.1 Captains

7.2 Junior Committee and Other Roles

Motion to approve Captains, Junior role holders and other role holders for the 2021/22 season:

Proposed: Simon Marsh Seconded: Marcia Gurney-Champion

Approved

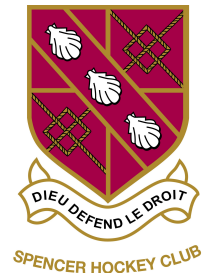
7.3 Proposed resolutions

Following a request from Simon, Charlotte Hucker presented an update on the changes proposed to the Spencer Club and Spencer Hockey Club Governance. Charlotte confirmed that not much has changed at this stage, but the hockey section have agreed to incorporate and move away from the current CASC listing due to the restrictions that system has on the junior section. The central club have been focussing on 2 systems – CIO (which Lynx is) or a community benefit society (which will aid our fundraising efforts). The Central club is reviewing tax advice before decided which of the two is beneficial and until we have sight of that hockey itself should wait and decide in due course. The course of action will be to see the pros and cons of each system and decide on which is best by way of an SGM to be held in due course. The central club haven't set a timescale, but it is unlikely they will be incorporating before the autumn, and the hope is that Hockey will have made its own decision before that..

Simon Marsh further commented on the huge amount of work going on behind scenes to get the central Club to that point, with a lot of that undertaken by Charlotte and Dan. He passed on his thanks as this has benefited the club hugely.

Delyth Bowen asked if this was being discussed at the forthcoming Central Club AGM? No agenda had been circulated and Charlotte was not aware that it was being discussed. Del also asked how their decision making would impact us as a section, particularly as there is much link with the Central club at this point. Simon confirmed that the club are making strides regarding organisation and many changes are being made (including hiring new bar and financial ops managers) but he agreed that communications were poor, and Simon will be making that point. It was

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further confirmed that as the Central Club committee had not circulated an agenda prior to the meeting they could not pass any significant motions.

8. Any other business by permission of the Chairman

8.1 End of Season Dinner prize draw

Runners up: Gracie Gibbons
Olivia Packard

Winner: Ben Cushion

8.2 Simon reminded the meeting that the Spencer Club AGM would be taking place at 7.30 at Fieldview.

8.3 Tochi Panesar that he had been made a trustee of the Hockey Museum. Simon confirmed that we would be including a link to the museum on the Spencer Hockey website and that we would invite members to become friends of the museum.

8.4 Delyth Bowen made a plea for support around management of our social media channels and website. Members should also keep an eye out for a communications survey in due course.

Simon thanked all attendees, and all those who make Spencer the vibrant, fabulous family and joyful place it is. Here toasted to an exciting 21/22 – a new era for Spencer club, a new chair and new leagues. With a very exciting season coming up he hoped we would make the most of the lockdown release over the summer, and he looked forward to seeing you everyone in the autumn.

The meeting closed at 21.30.