FIRSTSPORTS

Team Management

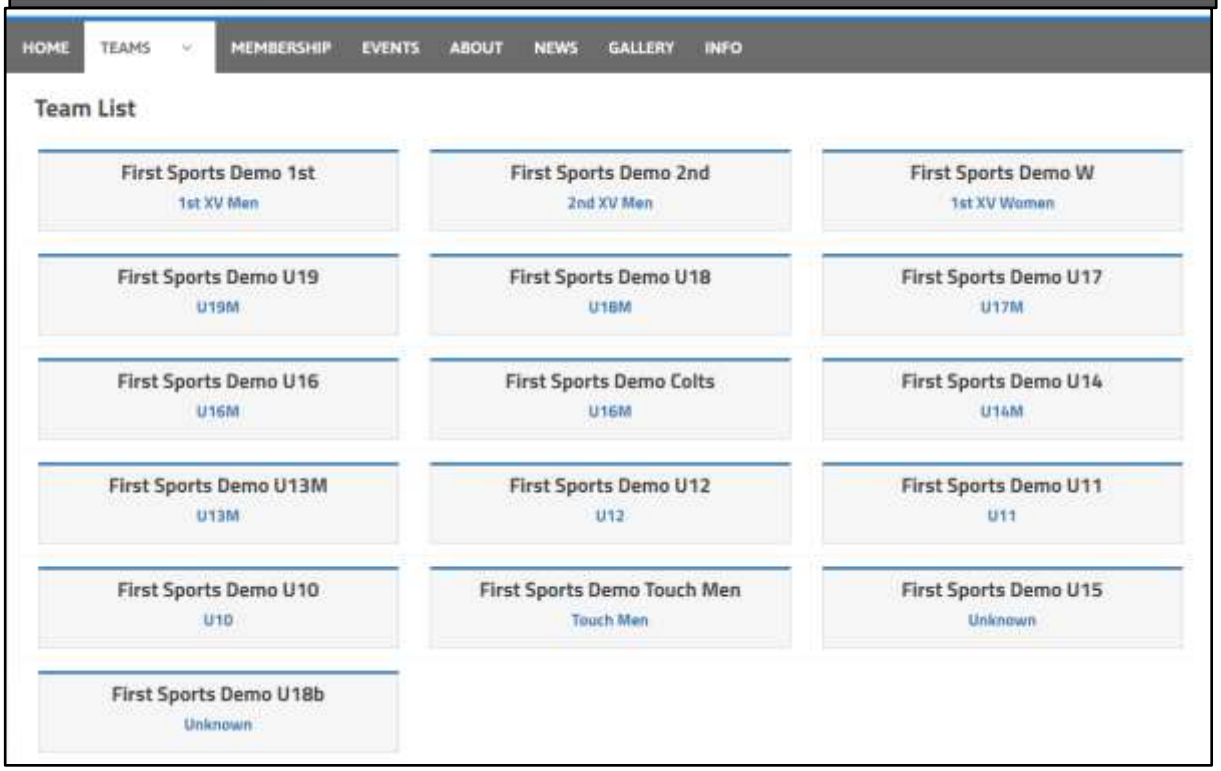
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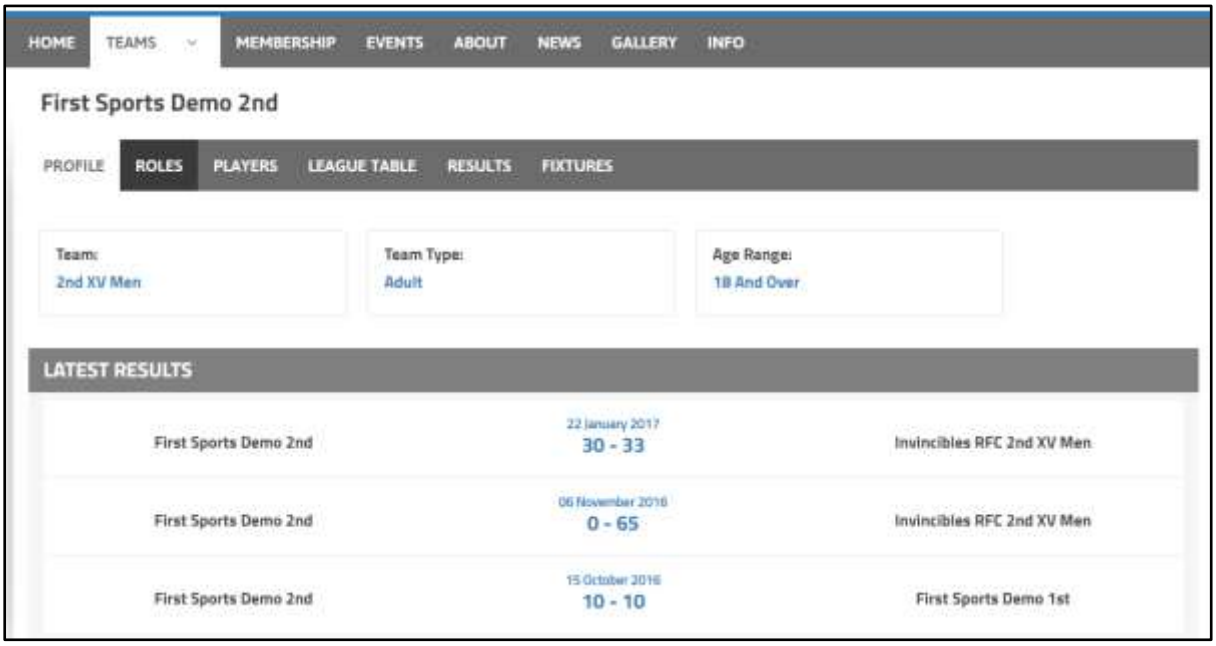
1. Managing a Team

Teams are managed through the GMS system and displayed on the website.





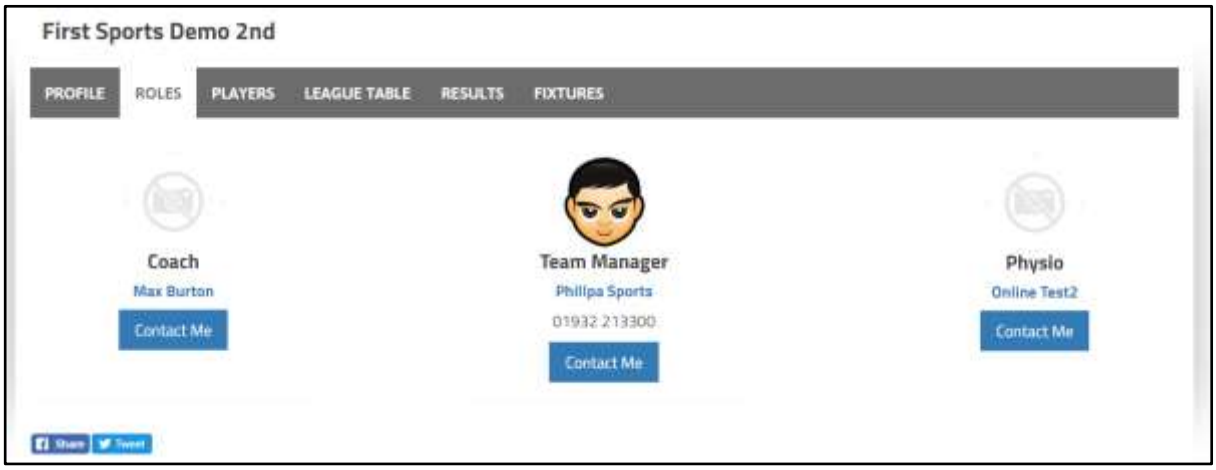
When you select a Team the **Team Profile** loads, this lists the teams details.



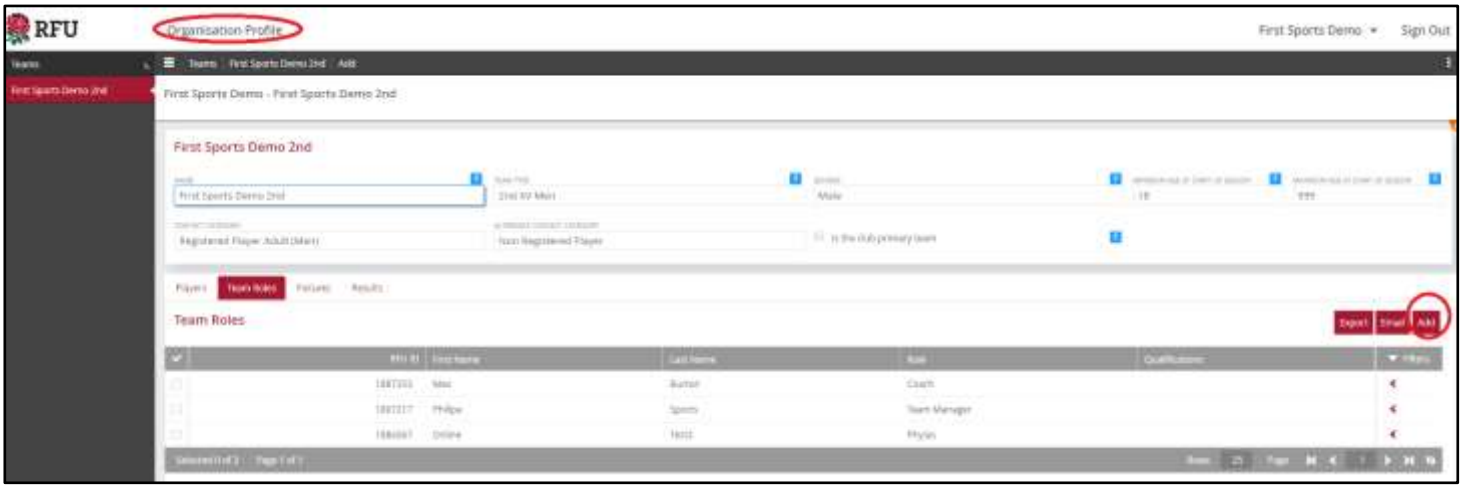
A Team Profile can be edited within the **Dashboard** under Team Profile.

1.1 Roles

Selecting the **Roles** tab will list the individuals that have been assigned a role in GMS to that team – Coach, Team Manager, Physio etc.



In GMS, within Organisation Profile > Teams > Select Team > Team Roles, a club administrator can search and add roles to that team. These will then be added to the club's team Roles on the website.

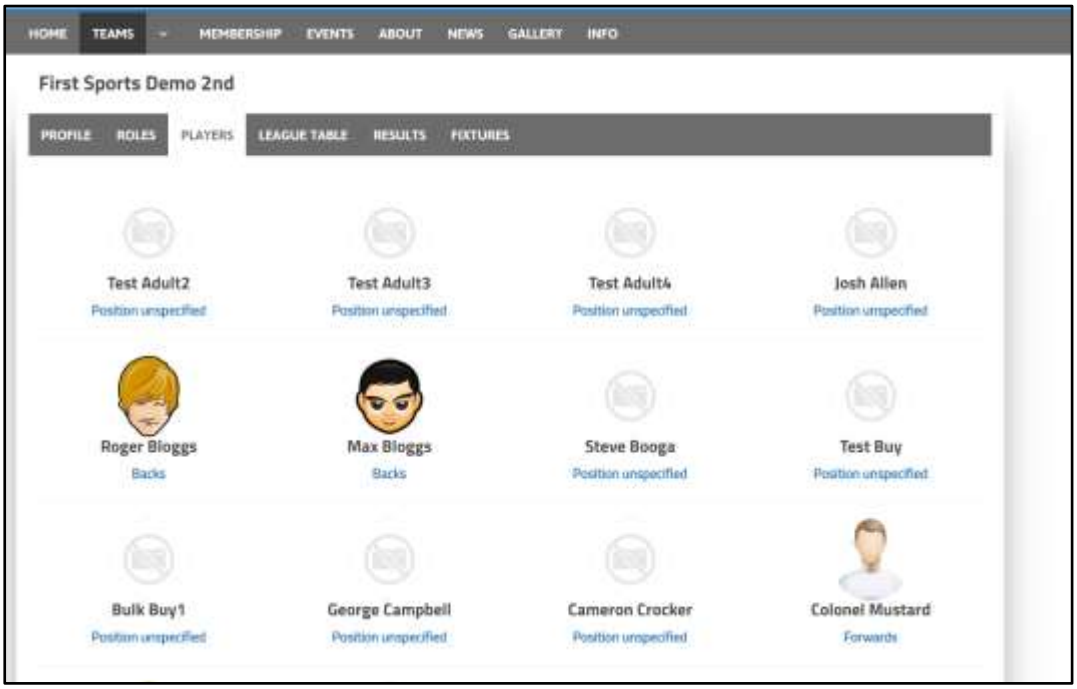


1.2 Players

Based on the Team and Team Type, the Players tab will list players that are eligible for that Team. The parameters for the team will depend on:

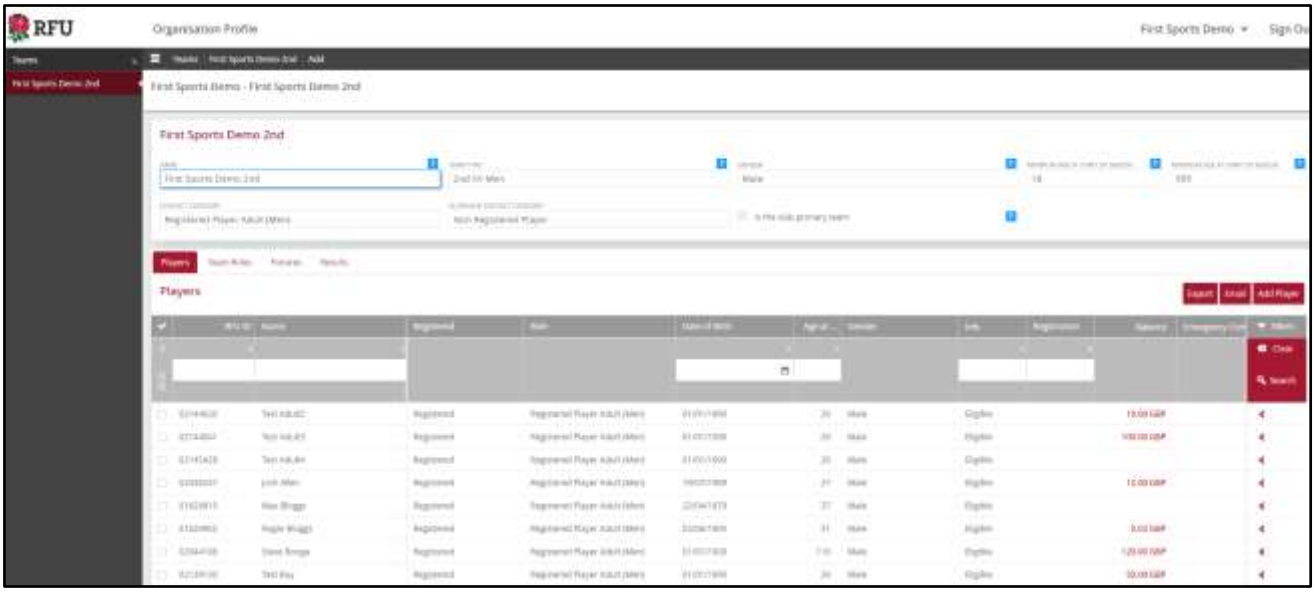
- Required to be registered or not
- Age
- Sex

i.e. A 1 XV Adult Men team – players must be registered to display in the list of players.

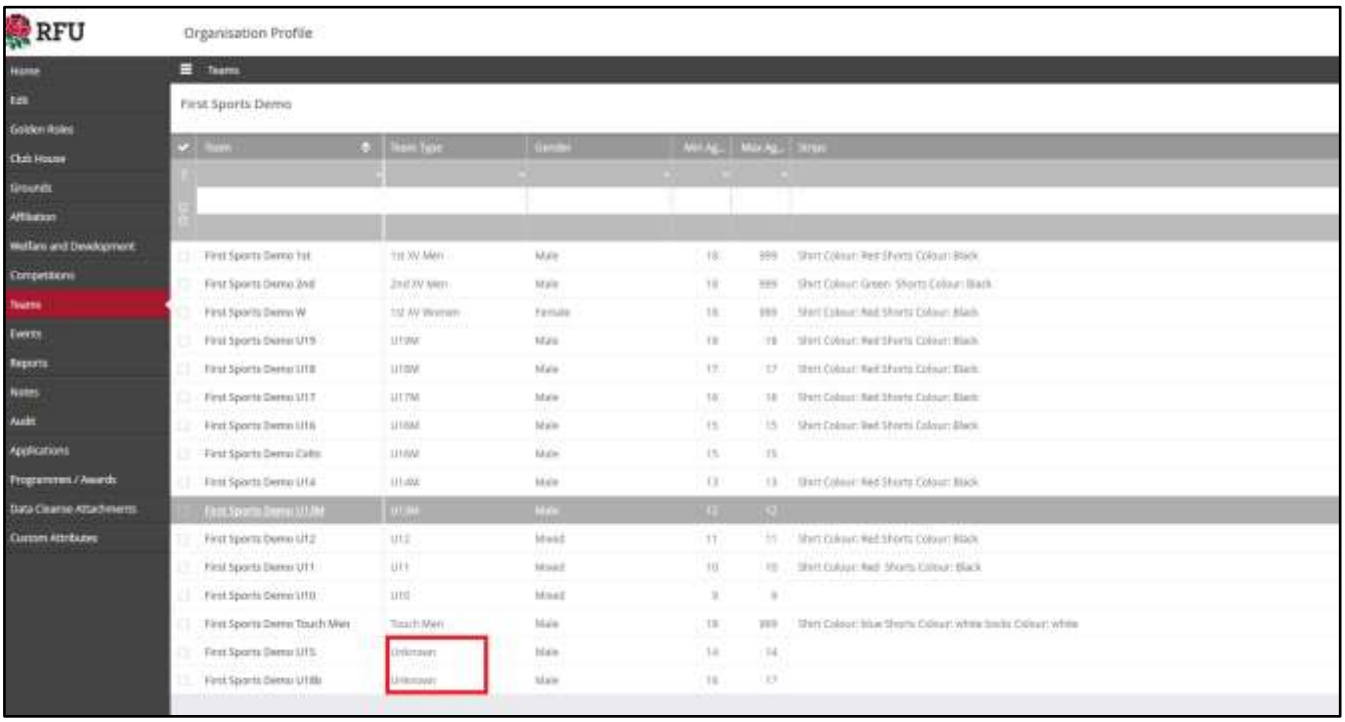


The players that are eligible for that team will come directly from GMS, as will photos and player details.

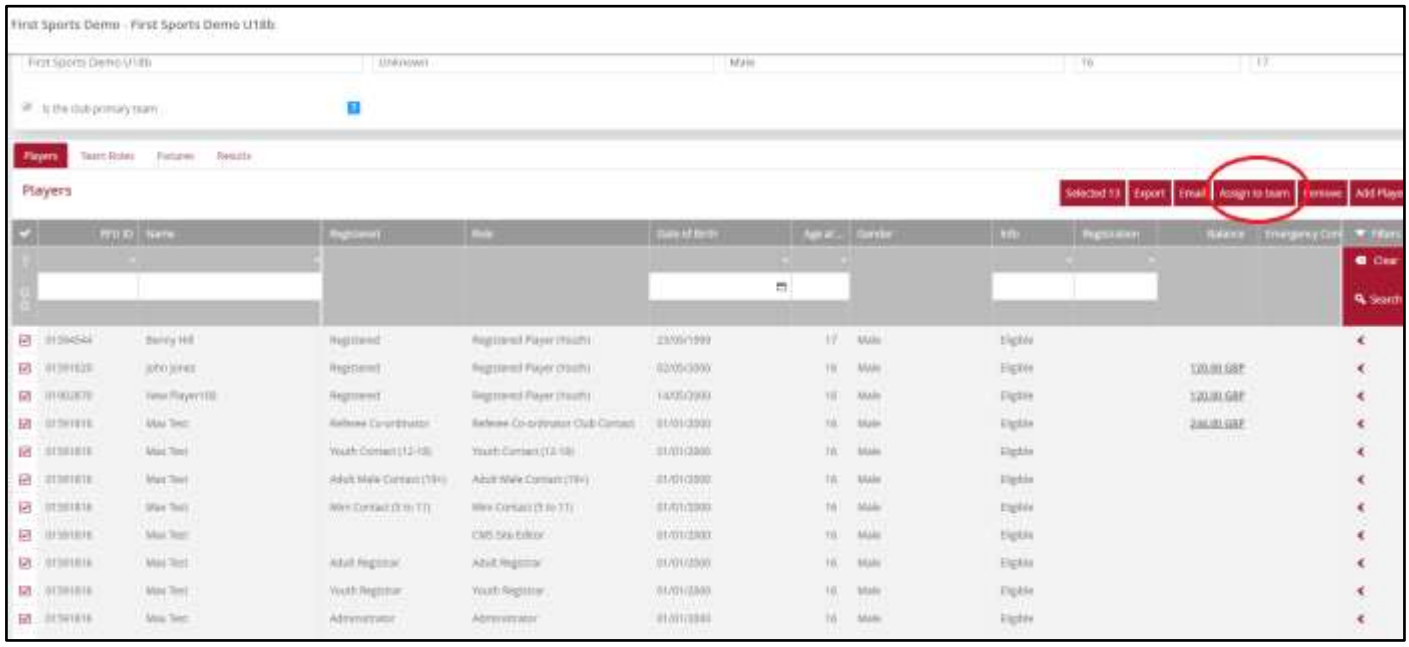
Information is found in Organisation Profile > Teams > Select Team > Players

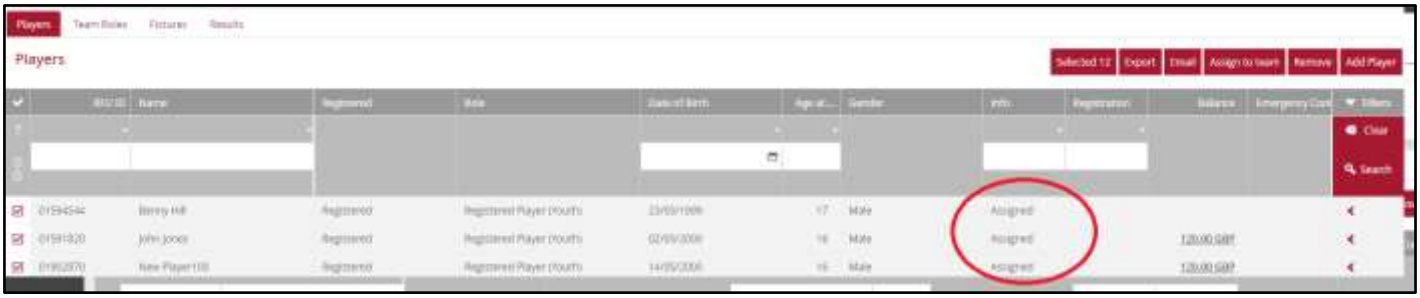


If a Team Type is displayed as Unknown and it is an U18 team, adult eligible players may be displayed as there are no permissions set with an Unkown Team Type.

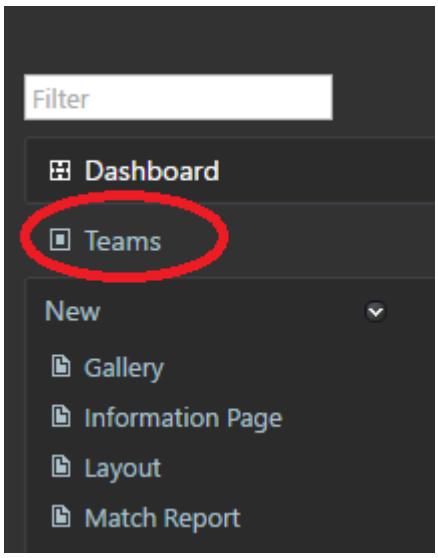


To overcome this, you can Assign all the Players to that team in GMS.





Once that have been completed go to the websites Dashboard and select the Teams option.



This will display all the Teams for the club. Here you can change the Player List to just display those players who were assigned to that Team and Save.



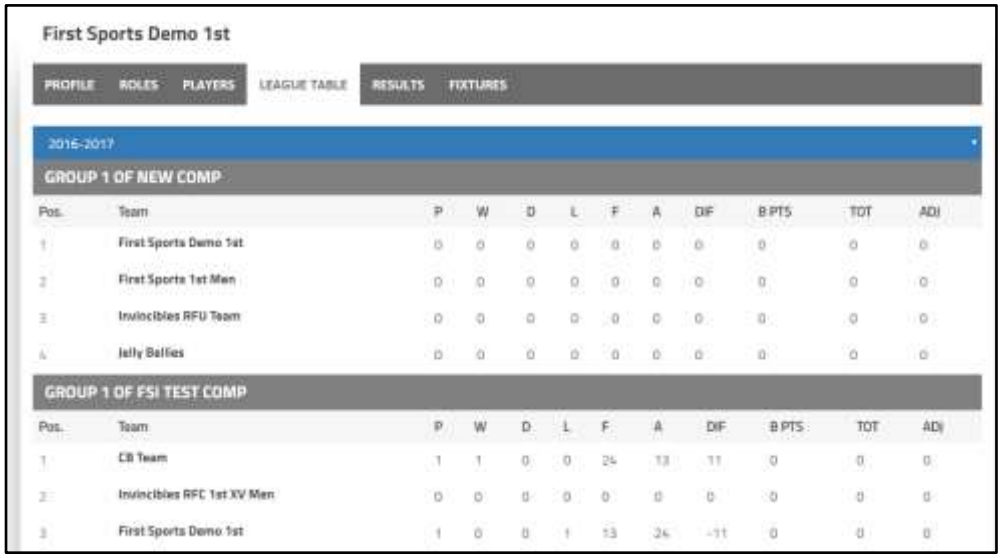
Here you can deselect certain areas that won't appear under that Team e.g. untick Player Tab = no Player Tab will display to show the players of that team.



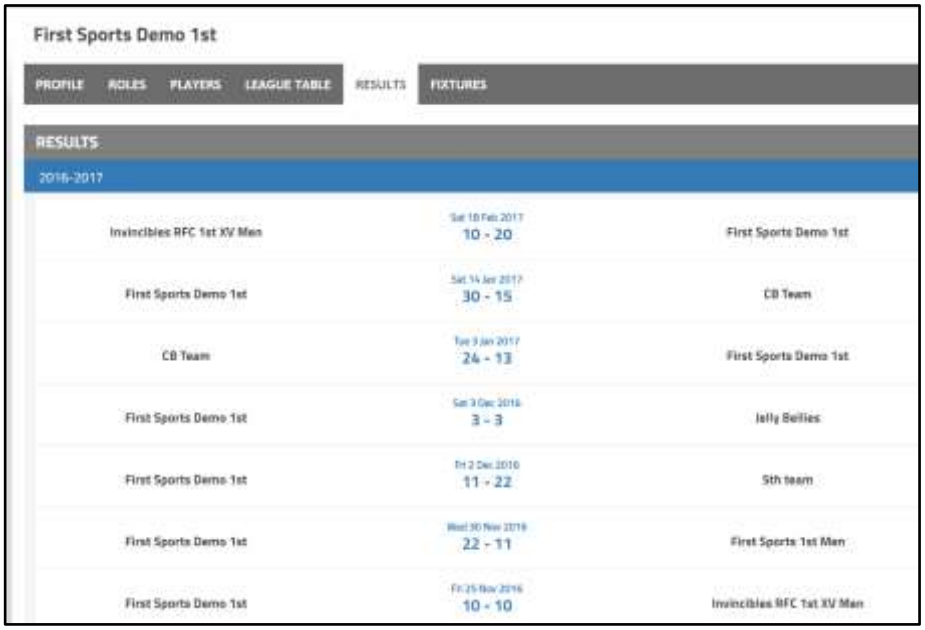


1.3 League Table, Results & Fixtures

The league table is generated by the fixtures and results that have been entered into the RFU Competitions system. If a club has been involved in either an RFU managed competition or merit, or county competitions that are entered by a volunteer this will be displayed on the League Table tab.



If a club would like to enter their own fixtures and results (non-competition) this can be achieved via Friendly Fixtures (please see the guide to Friendly Fixtures).



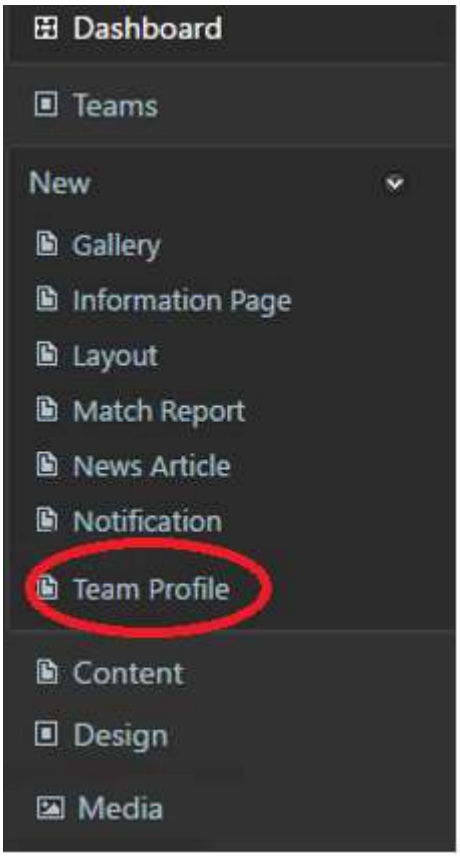


1.4 Team Sponsors & Profile

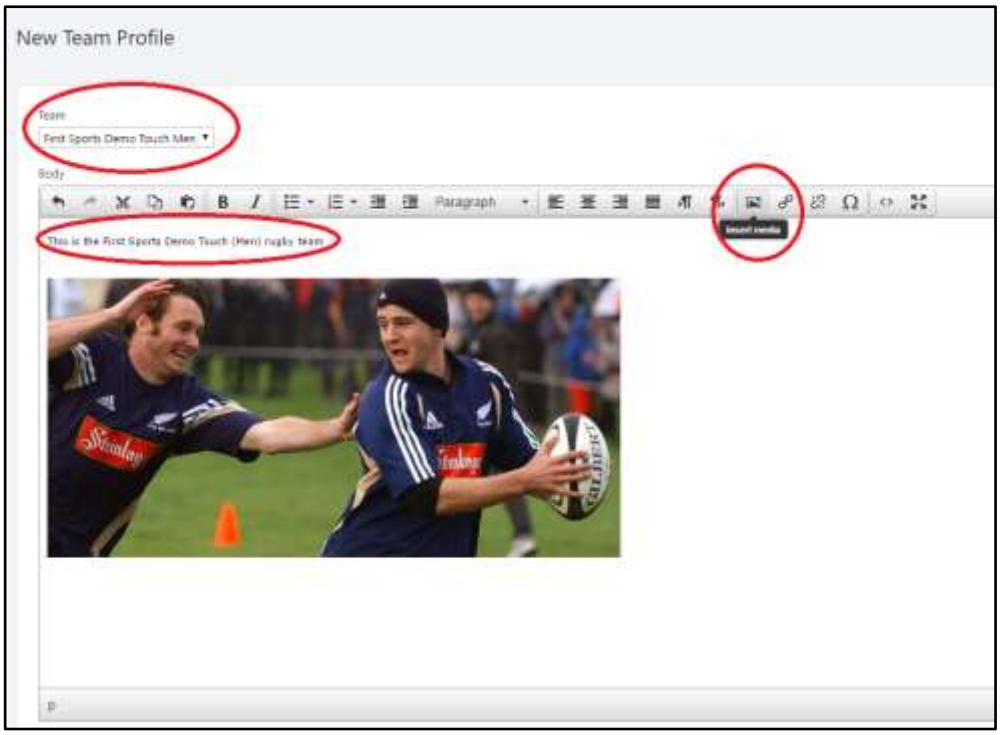
The websites also allow clubs to add sponsors to specific teams.

To add a sponsor, go to the Dashboard and select Team Profile.

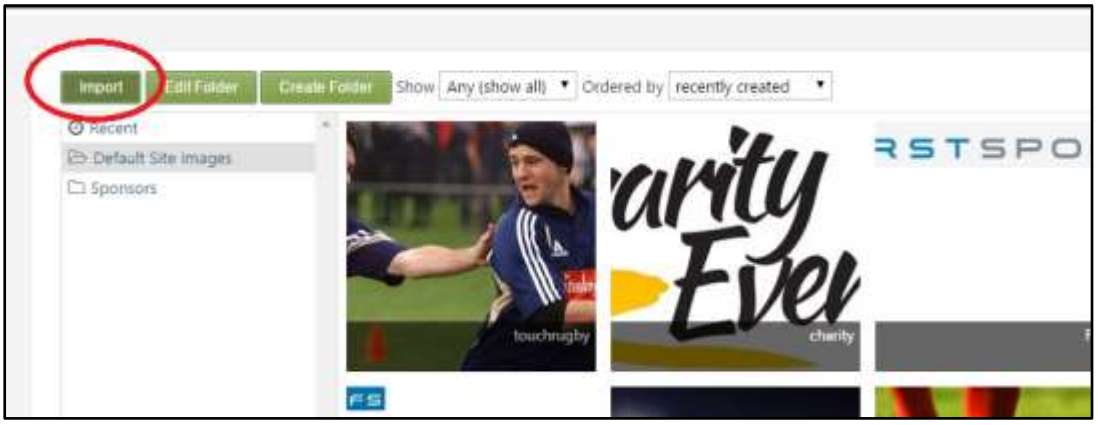




Select the team who it applies to and any details about that team in the body.

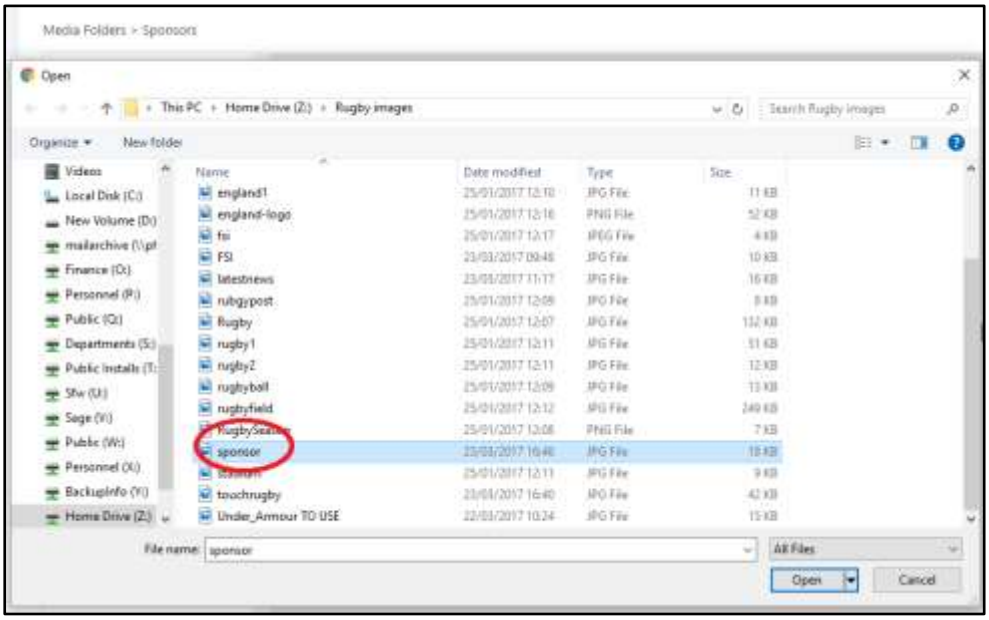


Add an image of the club sponsor. Selecting Add will bring up the media library of existing imported images. If the image is not already existing this will need to be imported onto the media library by importing into a new folder or current folder.





Find the saved image in your desktop and select Close.





Select the image you want to add and click Select.





Scroll down to Publish Now and Save.

Select View Website, return to the team and under Profile the information will display.

