Guardian Registration Guide

Cambridge City Hockey Club

Getting started

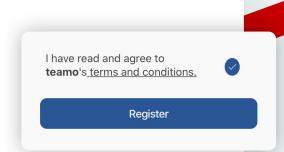
You will be sent a registration link or go to -

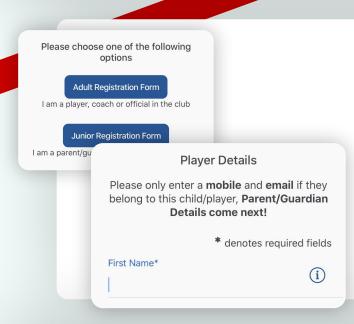
https://teamo.chat/club/register/cchc

The registration form is designed to be easy to complete on your phone or desktop computer:

Once read:

- Please **Tick** the agreement to the terms and conditions
- Then click Register and Read the Privacy Policy.





Player details page

Please select Junior Registration Form.

Enter the details of your child.

Required

- \rightarrow Name
- Date of birth

Only if the child has them

- Mobile phone number
- **Email address**

NOTE: Your details come next.

Select their Club Section - This will be there group

If you have more than one child...

You will then be given the option to **Add Another** Player/Child.

If you have more than 1 child playing at the club - repeat above steps.

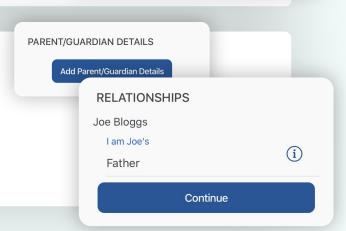


Family member details page

Select Add Parent/Guardian Details

Add your details and confirm your relationship to each player.

Add the next Parent/Guardian if necessary and repeat above steps.



continued...

Registration form

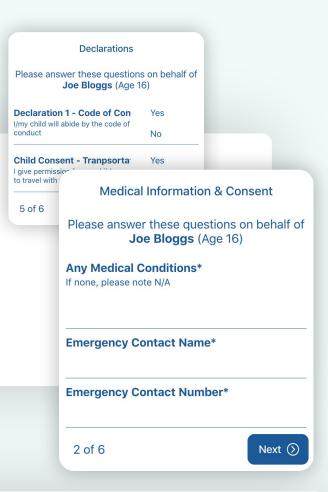
You may be redirected to your club's **Registration Form**.

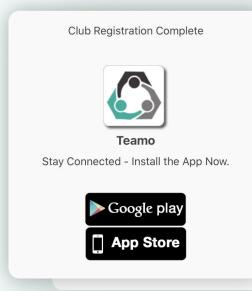
The fields covered include:

- Medical Information
- \rightarrow **Consent Member Information**
- \rightarrow **Declarations**

NOTE: You may not be required to complete this section.

Please work through the form, filling out the relevant fields and answering all the questions.





Registration complete!

Now to access Teamo...

Mobile

- \rightarrow Head to your App/Play Store and search for 'teamo'.
- \rightarrow Simply download the app and enter your **phone number** to login.

Web

- \rightarrow Head to Teamo on Web at the following link https://web.teamo.chat/
- \rightarrow Scan your QR code via the app (Settings > Teamo Web/Desktop) or login using Social Network.

Frequently Asked Questions

Will I be able to update/edit information after I have registered?

Yes, in your teamo app - go to **Settings> My Profile > Edit Information**.

Will I be able to add another guardian/to the players profile?

Yes, in your teamo app - go to My Profile > Select Child's Account, select Add Guardian and complete Add Parent/Guardian process.

I want to add my Child/Dependant's Phone/Email Address?

In your teamo app - head over to the Player Profile > Edit Information and Insert Players Details. They will then receive a verification code on their phone and be able to access their account.