

CCHC Community Lottery

Privacy Notice: Reports About a Lottery Participant's Age

Status: Released

Effective Date: 1 September 2026

This notice covers one thing only — what Cambridge City Hockey Club Limited ("CCHC", "we", "us") does with information we receive when someone tells us that a CCHC Community Lottery participant may not meet the age requirement. It supplements our Data Protection Policy rather than replacing it, and it does not repeat what our Lottery Terms and Conditions already say about how this check works — see clause 3.8 and clause 3.9 of those Terms for that.

Who this notice is from. Cambridge City Hockey Club Limited, The Pavilion at Wilberforce Road Sports Ground, Wilberforce Road, Cambridge, CB3 0EQ.

Why we do this. We check that lottery participants are 18 or over, and we act on a report that a participant may be under age.

Our legal basis for this. Two bases apply together. First, a legal obligation: the Gambling Act 2005 prohibits a child under 16 from participating in a lottery. Second, our own legitimate interest: CCHC's own policy requires participants to be 18 or over, and this is also our basis for acting on a report about a participant aged 16 or 17, where the Gambling Act itself is not

engaged. Our interest is in applying that policy consistently, so that it means the same thing for every participant and the club is not brought into disrepute.

Where this information comes from. Clause 3.8 of our Lottery Terms and Conditions explains that we may be told — by anyone — that a participant may not meet the age requirement, and that we look into it before treating their entries as confirmed. When we act on a report like this, the information we then hold about you came from someone else, not from you. We do not record who made the report, to anyone, for any reason.

Who sees it. Access to this record is limited to the Lottery's designated member. If a report stops being about eligibility and becomes a safeguarding matter, our safeguarding lead is also involved, alongside the designated member rather than instead of them. We do not share this record outside the club.

How long we keep it. We keep a record of the outcome of the check — for example, that a participant was confirmed 18 or over — for as long as we keep the lottery entry and payment records it relates to: six years after the end of the financial year (see clause 9.7 of the Terms and Conditions). If that period changes, this notice follows it automatically. We do not keep the content of the report itself once the check is resolved.

Your rights. Subject to the usual exemptions, you have the right to: ask to see the information we hold about you; ask us to correct it if it is inaccurate; ask us to erase it in some circumstances; ask us to restrict how we use it; object to our use of it, including where we rely on legitimate interests; ask for a copy of it in a portable format; withdraw consent, where consent is our basis for holding it; be told if it is used in automated decision-making — it is not, for this processing; complain to us directly about how we handle your personal data — contact our Data Protection Lead at data.protection@cambridgecityhc.org, and we will acknowledge your complaint within 30 days and tell you the outcome; and complain to the Information Commissioner under section 165 of the Data Protection Act 2018 (ico.org.uk).

To use any of these rights, or to ask us anything about this notice, contact data.protection@cambridgecityhc.org.

This notice was published on 1 September 2026, and covers this one processing only. Our full Data Protection Policy covers everything else.