**TEAM BATH BUCCANEERS.**

**Minutes of Executive Meeting ..25TH September 2019**

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| Attendees: Nick Kendall, Martyn Garrod, Rachael Webb, Adam Sandey, Chris Jones, Ian Cordwell, Toby Blong, Sarah Cottle, George Conner, Dan Verity. |

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|  | **Notes** | **Action** |
| 1 | **Apologies:**  Richard Starkey, Sheridan Gyde, Claire Young, Philly Lowton, Chris Witty, Marty Pellow.  Nick Kendall welcomed Dan Verity and George Conner to the committee. |  |
| 2 | **Minutes & Matters arising. of Last Meeting:** Taken as read and approved.  Chris Witty to put forward his kit proposals at the next meeting.  Re-iteration of determination to have registration/payments in place by end of October. Marty Pellow and Philly Lowton to check that registration lists in Teamo are also appearing on the website so that there is no confusion.  No progress on pitch dividers as too expensive c £3000. Ian Cordwell and Dan Verity to look at other options.  MG to check executive names up to date on website. | CW  MP/PL  IC/DV  MG |
| 3 | **Vacancies:**  Still no progress with finding social and fund raising role. DV suggested that the second part of this role made it a daunting task.  IC asked that team managers be found for the Ist XI men and women. Some progress already with finding someone for the mens tem but NK to contact all members about women’s manager | NK |
| 4. | **Correspondence/England Hockey**  MG gave feedback on Avon Forum meeting. Lots on volunteering and succession preparation so roles filled when vacancies occur. Job description roles to be checked from website. MG to send out minutes of this to executive.  NK gave brief run through AGM resolution feedback by 27th October.  Affiliation documents need to be completed soon (by 30th November)  Time to listen training at Old Bristolians 30th Sept and Wootton Bassett 14th October. TBB need a second trained welfare officer to support RW; ideally a man.  Umpire course at Coombe Dingle 3rd November.  All injuries in training or matches that require a hospital visit should be reported to England Hockey (especially concussion). MG to find the relevant form | MG  MG |
| 5. | **Diary Check/Update All diary items included in Agenda.**  MG to find digital copy. | MG |
| 6. | **Items for AOB.**  Membership issues..TB |  |
| 7. | **Finance Report.**  NK reported that funds low but this common at this time of year.  RS has paid our new insurance cover and this is slightly above the budgeted amount. New terms and conditions will need to be publicised.  Still awaiting audited accounts and we will require new auditors for 2020.  Request again that travel expenses be paid promptly..preferably every month  RW suggested that all summer league money may not have been paid in yet and this might help with cashflow. This needs to be followed up with team managers. | RS/HA  RS  RS  RS |
| 8 | **Hockey Committee.**  TB reported that Grant of £4000 agreed to fund indoor hockey goals from SportEngland. Some paperwork still outstanding before this can be achieved though. Intended that goals go to Monkton Combe and their sports hall will be used for some junior indoor training (Prior Park also booked).  Umpires availability stretched. NK asked that junior academy should use youngsters in training to umpire and encourage a greater take-up. TBB course earlier attracted 8 juniors but no new adult umpires. We now have three assessors so transition from course to level 1 should be quicker.  Ladies 6th short of players but hopefully new players to be found from University freshers. DV discussed need for Buccs Ambassadors within the University to encourage more University players. Confirmed that social membership of £10 a match is available and this may be attractive in the initial stages of joining the club. | TB |
| 9 | **Social and Fund-Raising.**  Club Dinner Friday 1ST May 2020  Quiz 9th November  Cocktails night in October (date unknown) arranged by Jack Betenson. | ALL |
| 10 | **Commercial.**  200 Club to prepare a membership op-out scheme that will be formally proposed at AGM 2020 for implementation next season.  Sponsorship Raffle\* (see below). RS to confirm this is legal for TBBuccs to adopt and SC to roll out after next meeting.  NK hopeful that original agreement with SITEC will be carried on at same rate (£12000 for three years) under new sponsorship name almost certainly with a link to charitable giving (similar to Team Bath Netball).  GDR..TB in contact with junior academy sponsors and expects this sponsorship to continue. AS asked for their logo so that it can appear in all photographs etc  \*ASGUK company offering to flag up companies and contact them with regard to sponsorship in the future. Cost £300 for initial trial to January. NK thought worth exploring ..committee asked for references and some checks before agreeing. This could also help with kick starting the sponsorship raffle. | SC  SC/RS  NK  TB/AS  NK/GC |
| 11 | **Marketing and Publicity:**  One club e mail agreed. HA/RS to be contacted to see if we already have this as we have our own domain already.  TBBuccs uni day on Sunday 6th October. 1.30 to 3.00 on pitch 1. MP and PL to action this to make we have sufficient club players to make this initiative worthwhile.  GC asked that a push be given by team managers to ensure players are all wearing up to date and correct kit | GC/HA/RS  GC/MP/PL |
| 12 | **Welfare.** RW stressed the immense job of getting all coaches DBS checked. England Hockey also then require safeguarding training which will be checked by online test 9cost £10 per head). This will need some further thought if we are to achieve this aim | RW |
| 13.. | **University**  NK reported that good progress being made with University over new agreement. Likely to be slightly more expensive than before to book pitches but agreement fee unchanged? TBBuccs to become a ‘partner club’ like for example the netball.  Discussion about improved signage to so that players have correct footwear etc.  LED lighting (350 lux) approved.NK reported that he is in discussion with the University re upgrading to 500 Lux.. He will seek case studies/specifications from England Hockey to see how planning issues have been overcome elsewhere.  Scoreboard working.  Pitch 1 has been renovated but hope to replace at end of season. RW reported that it remains slippery in the wet.  GC asked that the live feed of performance games on the website should be re-introduced. IC thought ok using the Go Pro 7. GC/HA to investigate  Committee congratulated Jody Paul on his appointment as Lead Coach for GB Ladies Development Squad | NK  NDK  NK  GC/HA/IC |
| 14. | **Development:**  5 year development plan published and this will allow application for Club mark to progress. NK to contact SG to see how this is progressing. | NK/SG |
| 15. | **AOB.**  TB asked for clarification on junior member wishing to re-join the club but with outstanding fees from previous years. It was confirmed that all fees must be paid before re-joining. | NK |
| 16.. | **Date of Next Meeting**. Early January. |  |