**Terms and Conditions**

**Registration and Payment**

* 1. Registration on the website system is mandatory for all members.
	2. By registering, members agree to comply with the Club’s Terms and Conditions as set out in this document, the Club’s Disciplinary Code and other published policies and to uphold the Club Values.
	3. By registering, members grant permission to use the mandatory and optional data provided by members for the purpose of running the Club including team selection, event management and associated communications associated with running the Club in accordance with General Data Protection Regulations (GDPR).
	4. The Club reserves the right to publish photos and videos of Club members on its website and other Club Social Media channels; parents of children under the age of 18 may opt out of this policy for their children under the age of 18 years as may Club members if specific circumstances require this.
	5. By accepting your registration, the Club agrees to comply with General Data Protection Regulations (GDRP) in line with the Club’s GDPR Policy which is published on the website.
	6. **Registration**. The Club’s annual re-registration date is **10 September**, by which time members are asked to re-register (Student members should register as soon as possible after re-starting term). Registration is however not fully complete until members have set up a Teamo account and set up their payment instructions on Teamo.
	7. **Payment by Teamo (Gocardless)**. Members must set up their Teamo accounts and payment instructions via [Teamo](https://www.teamo.chat/club/register/tbbhc1) by NLT by 15 Sep (Junior Academy) and 30 Sep (all other membership categories). Late payment rates apply after these dates, and Junior Academy members who have not paid may be replaced by players on the Club waiting list. All members may become ineligible for selection if they do not pay in time and may not be insured by the Club.
1. **Membership and Fees**

a. By registering as a member of TBBHC, you agree to pay the Subscription Fees according to your category of membership. These fees are set out in the ‘About the Club / Membership Options’ section of the website.

1. Your continued registration as a member of TBBHC and eligibility to play for TBBHC is dependent on payment of the full Subscription Fee in advance or continued payment of your direct debit/monthly instalments as applicable.
2. TBBHC reserves the right to refuse to select you to play for TBBHC if your Subscription Fees are in arrears.
3. Payment of Subscription Fees may not be withheld by you for any reason, including but not limited to where money is owed to you for mileage or other expenses by TBBHC.
4. If you have difficulties in paying your Subscription Fees, please contact your Club Captain who will approach the Director of Finance to help you find a resolution. The club can be flexible if members communicate and have realistic alternatives.
5. If your Subscription Fees remain in arrears by 30 March in any year, you will not be permitted to re-register with TBBHC until all outstanding Subscription Fees have been settled together with the full amount of the Subscription Fees due for the next season.
6. TBBHC reserves the right to take legal action against you for non-payment of Subscription Fees.
7. TBBHC reserves the right to report to the regional league, county hockey organisations and England Hockey any player who fails to pay their subscription in line with these Terms and Conditions.
8. TBBHC reserves the right not to approve the transfer to a new Club of a player who is in arrears.
9. **Club Insurance.** TBBHC is part of the national hockey insurance scheme and this provides extensive

3rdparty cover to Club members who have paid their fees in accordance with club Terms and Conditions. This does not cover players for personal injury and TBBHC recommends that all players seek their own personal insurance cover.

1. **New Members.** New members are permitted to play one free match before committing to a

membership category and joining the club unless they join as a ‘Back to Hockey’ member.

1. **Change in Membership Category.** Where a member wishes to change membership category during the

season, the member should inform their Membership Secretary to ensure that the relevant administrative and accounting action to take place. The rate charged will be the standard rate that applies up to 31 Oct even if the change of category occurs after 31 Oct providing the player informs the Club. If members exceed the number of matches allowed within their category, but keep playing, then the Club will transfer them at the late rate applicable after 31 Oct.

1. **Rebates.** The Club’s Membership Fee structure is designed to be sufficiently flexible to accommodate

our member’s playing needs and there should therefore usually be no need to make any adjustments. However, where injury or other extenuating / specified circumstances prevent a player from fulfilling a number of fixtures, a rebate may be applied for through the relevant Membership Secretary. The rebates that apply are as follows:

a. **Full Adult and Concession Membership Rebates**. A rebate would apply to members in the Full and Student Membership Categories for batches of 4 and 8 games missed due to injury and other extenuating reasons. Additionally, any Full Member who leaves the Club during the season having played 12 matches or less may make application to pay only the Half Full Adult rate.

b. **U18 Member Rebates**. Where an U18 player who only plays Senior Hockey (ie does not play for the Junior Academy) is not available for the full season due to school commitments, application may be made to pay a reduced U18 Fee of £120.

1. **Mileage Claims**
	1. Mileage costs for senior matches will be reimbursed directly to you twice per season, once before the

Christmas break and once at the end of the season. If you need reimbursement more frequently, due to incurring expenses for a number of long-trips, please contact the relevant Club Captain.

* 1. The current Club mileage rate is 17.5p per mile which is reviewed annually based on the HMRC

suggested rate for petrol cars (1401cc to 2000cc). TBBHC has an approved mileage for each fixture which can be viewed under “Club Recommended Mileages” in the “Documents” area of the Website. This mileage is calculated using the AA website.

* 1. Only nominated drivers for each fixture will be reimbursed expenses. The number of nominated drivers

is ‘generally’ limited to 4 per team. Those choosing to go direct and without passengers are not ‘generally’ entitled to mileage.

**Revision history**

|  |  |  |  |
| --- | --- | --- | --- |
| **Issue** | **Date** | **Description** | **Changes made by** |
| V1.0  | July 2012 | First issue  | Mark Blackham |
| V2.1 | August 2014 | Updated for upload on new website, changes to subscription rates and membership categories, mileage rate (to be agreed at Exec Committee) | Nik Richardson |
| V2015 | 20 Aug 15 | Update for 2015 Season | Heber Ackland |
| V2016 | 15 Jul 16 | Update for the 2016 Season | Heber Ackland |
| V2017 | 1 Aug 17 | Update for 2017/18 season | Heber Ackland |
| V2018 | 10 Apr 18 | Update for 2018/19 season including Payment Plan changes and GDPR | Heber Ackland |
| V2020 | August 2020 | Updated to Teamo | Heber Ackland |