**Minutes of Executive Committee Meeting – 20th April 2016**

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| **Attendees:** Nick Kendall, Heber Ackland, Pete Squires, Nik Richardson, Chris Jones, Tom Parsons, Nicky Wilson, Richard Starkey, Jo Carter, Angus Ross, Sophie Field, Marty Pellow, Hayley Oliver. |

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|  | **Notes** | **Action** |
| **1** | **Apologies:**   * Dan Cattermole, Philly Lowton. |  |
| **2** | **Minutes of last meeting:**   * Previous minutes accepted (last Exec). |  |
| **3** | **Correspondence & England Hockey:**   * England Hockey “HockeyFest on Tour” 6s tournament being organised by England Hockey at various locations, Bath Uni being one of them. Anticipating being asked by EH to help. Opportunity to enter various age groups. Marty is entering a senior mixed team. All standards. Could be a potential recruitment opportunity. AR to circulate amongst junior team managers. * NK attended EH roadshows reviewing junior competitions/thinking session. Draft paper due out in May for further consultation. * Somerset AGM tomorrow. Affiliation – target number of players is 600 to be in Top 30 clubs. Clubs/schools links – next focus is Ralph Allen school. (Heber/Angus). Replacing Clubs First with England Hockey Club Mark – applies to Nick/Heber. We will be trying to get accreditation with this. New coaching portal that will be released in May. Videos available online. HA will circulate when this is released. * Facilities – working with BANES. Clubs asked to co-operate, but we haven’t heard from BANES yet. Marty – this will follow. * EH asking for applicants for high performance junior training. NK to determine if we would want to bid – decided this wasn’t a practical proposition for us based on current requirements but could help out on a one-off basis. | AR  HA/AR  HA/NK  HA  NK |
| **4** | **Diary check:**   * Award nominations in. * AGM – see AOB. * Next season’s budget – see Finance. * Nominations for Life Members and Vice Presidents. Think about nominations, e-mail to NR/NK. * Accounts audited – this will be done before the AGM. | All |
| **5** | **AOB items:**   * AGM / vacancies. * Awards. * ClubBuzz. |  |
| **6** | **Finance Report:**   * RS presented latest financials. * We have 531 paid/paying members. * We have 63 unpaid members according to ClubBuzz = ~£10k. This is high, but not as high as this time in previous years. * RS thinks we won’t collect all of that for various reasons (non members, non playing, injured etc.) – estimated ~£4k. If we make more than £4k, we will make a profit, otherwise a loss. * Mileage claims have been lower that budgeted this year. * Dinner is going to make a loss this year while we have budgeted to make some money on it. * We have cash in the bank but haven’t had all the Uni bills etc. in yet. * Target is to have £10k in the bank at the end of the year. * RS to circulate the latest debtors list tomorrow. * RS informed NK no response from St Catherine’s college who owe for 1 team from August festival – this has now come in. * Andrew Eversden still on debtors list. NK recommends this dropped in view of further work being done by Andrew on the Hurley HC link. * Matty Warren debt. Marty Pellow to chase. * RS hasn’t received funds raised on quiz night. Tom has about £80 for this – to pay in * Proposed membership for AGM – JA fees increase from £95, possibly up to £110. * Don’t need to incentivise students. Focus on more senior members. * RS to report on how many discounts (5 for the price of 4 students) were made this year. Proposal to remove this. * AR – JA members who are actively involved in the club should get a discount. Umpiring, coaching etc. * HA to work on a senior player incentive proposal – with RS. Also to include senior managers/reps incentives. * Proposal to increase all fees by £8 each. * Possible 6 instalments instead of 8 – to be considered. Or 3 for students, in line with loans coming in. | RS  MP  TP  RS  HA/RS |
| **7** | **Hockey Committee:**   * Coaching – a lot of effort going into this with England Hockey/GB hockey – seeing us as a partner club. Have trained ~28 parents/volunteers. Going to run a level 2 course in July for lead coaches. * Coaching set-up for next year. We don’t have enough pitch time to do what we want to do. Need to get the Ladies 1s coaching right. Need a long-term coach. HA talking to Angus and Philly to get the training schedule right. * Hopefully when the 3G pitches are built, it will make one more training night available to us. (2017/2018.) * Apologies from HA for moving the Buccs dinner for the Hurley Twinning weekend. We think this will benefit ladies and juniors as well as the men. Tour in May that we will be invited for. 7500 players amongst 3 clubs. 30 senior men’s and 30 senior ladies teams. NK hoping to get the Uni interested to attract (post-graduate) students come to Bath and play hockey. * HA/AR to send RS a coaching budget for next year. * Need to have a men’s As/Bs combined coach next season. * Good progress in JA getting the standard of coaching improved, meetings and understanding, common approach. * U16 and U18 girls’ coaches needed. * Ian Cordwell may be coaching U16 boys next season. * GK coaching has good feedback and to continue next year. * U14 boys have got to the national finals and Avon league final. | HA  HA/PL/AR  HA/AR  AR |
| **8** | **Social and Fundraising Committee:**   * 2 successful quizzes – this is a good option. * Dinner currently running at a loss. * Hockey festival 10th/11th Sept – can plan something on this date. * TP standing down as Social Chair. * Mini Tournwall ladies event was very successful. TP happy to organise next year. * 200 Club – just need to do March’s. Try to do something with the link on the website to enable members to pay via the website. Look to promote this via social media. * Summer mixed festival (end July this year) – NK has a small committee to organise. It will go ahead if there are enough teams that enter. Last weekend in July. | SF |
| **9** | **Commercial:**   * University coming up with new pitch side banners strategy – no news. NK to look into this. * Fidelius sponsorship – have spent more money than the initial sponsorship deal. * PicMonkey – look to promote sponsors, e.g. Fidelius logo on photos posted on FB/website, especially JA stuff. | NK  All |
| **10** | **Marketing & Publicity:**   * Social media – Hayley to meet with HA to go through draft plan. * Add FB/Twitter links to the welcome ClubBuzz e-mail. | HO/HA  HA |
| **11** | **University:**   * University agreement has been reviewed – no changes. 4 years to go on the current agreement. * Proposal going through the Uni to put down 3 artificial 3G football pitches and 1 rugby pitch with lighting. * Also a project to extend the gym. * Sitec pitch is having a facelift – repair + blue surround. * Electronic scoreboards not likely to be next year now. * BUCS Big Wednesday being hosted in Bath in 2017. May lead to further pitch developments to meet BUCS spec. * Camera system hopefully being installed to video games. We will be the first club in the country to have this. * Longer term project to have LED lighting on the pitches. * Student applications & offers being finalised. 2016 recruitment list looks good. |  |
| **12** | **Development:**   * Club Development Plan – HA has posted this on the website (draft). Anyone to give feedback to HA. * Clubhouse proposal – Steve Eagan has said yes in principle to a multi-sports clubhouse with University Hockey & Athletics Clubs are on board. Meeting on Friday to form a project team to take forward. John Williams keen to be involved as well. | HA/All  HA |
| **13** | **AOB:**   * Nominations for Life Members and Vice Presidents - e-mail to NR. * AGM date/venue set. * NR to send out requests for reports and template into Powerpoint from club captains, Director of Hockey, Chairman, Presidents, Finance Director. * NR to put together list of open positions: Club secretary, Social chair, Ladies Club Captain, Marketing/Publicity, Player reps (Pete Squires stepping down), Ladies membership sec, Men’s club captain, Welfare officer. * Should summarise the various awards, what they’re for, the mechanics of giving them, nominating them etc. e.g. coaches/managers to nominate 1 or 2 etc. Add to calendar for end of March. * Also add to the calendar for the end of season dinner date/venue to be agreed in Oct/Nov for the following April/May and the date set. Also need to liaise with Uni social sec. * ClubBuzz – needs to be easier to see who has and hasn’t paid, especially for selection. All to give feedback to HA for any ideas. Travel would be useful – drivers. * Nominations for Exec positions to go on FB and website. | All  NR  NR  NR  NR  Next year’s committee  All  NR |
| **14** | **Date/Venue of next meeting:**   * AGM – Tuesday 24th May, 7pm, Conference Room STV followed by Lime Tree café. | NR |